



---

**LICENSING SUB-COMMITTEE**

---

**MEETING TO BE HELD IN CIVIC HALL, LEEDS ON  
MONDAY, 11TH JUNE, 2012 AT 10.00 AM**

---

**MEMBERSHIP**

**Councillors**

J Dunn - Ardsley and Robin Hood;  
-

To be confirmed

To be confirmed

# A G E N D A

Item No	Ward	Item Not Open		Page No
1			<b><u>PRELIMINARY PROCEDURES</u></b>  <b>ELECTION OF THE CHAIR</b>	
2			<b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b>  To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)  (*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)	

Item No	Ward	Item Not Open		Page No
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1) To highlight reports or appendices which:</p> <p>a) officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>b) To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>c) If so, to formally pass the following resolution:-</p> <p><b>RESOLVED</b> – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p> <p>2) To note that under the Licensing Procedure rules, the press and the public will be excluded from that part of the hearing where Members will deliberate on each application as it is in the public interest to allow the Members to have a full and frank debate on the matter before them.</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify any applications as late items of business which have been admitted to the agenda for consideration</p> <p>(the special circumstances shall be identified in the minutes)</p>	

Item No	Ward	Item Not Open		Page No
5			<p><b>DECLARATIONS OF INTEREST</b></p> <p>Members are reminded to declare any interests at the start of the hearing on each application for the purpose of Section 81 (3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of conduct</p> <p><b><u>HEARINGS</u></b></p>	
6	Hyde Park and Woodhouse;		<p><b>MAMSY'S - APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR MAMSY'S, 225 HYDE PARK ROAD, WOODHOUSE, LEEDS, LS6 1AH</b></p> <p>To consider the attached report of the Head of Licensing and Registration on an application for the grant of a premises licence for Mamsy's, 225 Hyde Park Road, Woodhouse, Leeds, LS6 1AH</p>	1 - 44
7	City and Hunslet;		<p><b>RED'S LOW 'N SLOW TRUE BARBECUE UNIT 1 - APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR RED'S LOW 'N SLOW TRUE BARBECUE UNIT 1, CLOTH HALL STREET, CLOTH HALL, LEEDS, LS1 2HD</b></p> <p>To consider the attached report of the Head of Licensing and Registration on an application for a premises licence at Red's Low 'n Slow True Barbecue Unit 1, Cloth Hall Street, Cloth Hall, Leeds, LS1 2HD</p>	45 - 82
8	Cross Gates and Whinmoor;		<p><b>CO-OPERATIVE - APPLICATION FOR THE GRANT OF A PREMISES LICENCE FOR CO-OPERATIVE FOOD UNIT, 1-4, LANGBAR RETAIL CENTRE, SWARCLIFFE AVENUE, SEACROFT, LEEDS, LS14 5EY</b></p> <p>To consider the attached report of the Head of Licensing and Registration on an application for the grant of a premises licence at Co-operative Food Unit, 1-4, Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY</p>	83 - 120



**Report author: Mr. Barry Glover**  
0113 2474095

**Report of the Head of Licensing and Registration**

**Report to the Licensing Sub Committee**

**Date: 11th June 2012**

**Subject: Application for the grant of a premises licence for Mamsy's 225 Hyde Park Road, Woodhouse, Leeds, LS6 1AH**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):      Hyde Park & Woodhouse		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

This is an application for the grant of a premises licence for Mamsy's 225 Hyde Park Road, Woodhouse, Leeds, LS6 1AH

The application is for recorded music and sale of alcohol. Full details of the activities and hours applied for can be seen at 3.3 of this report.

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from responsible authorities and interested parties.

## **1.0 Purpose of this Report**

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

## **2.0 History of Premises**

- 2.1 This is the first application for a premises licence.

## **3.0 The Application**

- 3.1 The applicant is Mamsy's Ltd,
- 3.2 The application form may be found at Appendix A to this report.
- 3.3 In summary the application is for

Sale of Alcohol – On the Premises only.  
Every Day 16:00 to 22:30

Recorded Music  
Every Day 16:00 to 22:30

Opening Hours  
Every Day 16:00 to 23:00

Non Standard Timings

No Non standard-timings for bank holidays or special occasions have been applied for

## **4.0 Other matters relevant to the application**

- 4.1 The applicant indicates that the premises will operate as a Thai restaurant with 30 covers and that recorded music will be indoors only. The music will be played at low volume level over speakers (4) in each corner to create, whilst people are eating, a relaxed atmosphere
- 4.2 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Sub-Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

## **5.0 Steps to promote the Licensing Objectives**

- 5.1 The applicant proposes to take specific steps to promote the licensing objectives identified in the Pro-Forma Risk Assessment; a copy of which may be found at Appendix A.

## **6.0 Proposed Designated Premises Supervisor**

6.1 Mr Mehmood Ahmad intends to be the Designated Premises Supervisor.

## **7.0 Location**

7.1 A map which identifies the location of this premise is attached at Appendix B.

## **8.0 Representations**

8.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

### **8.2 Representations from Responsible Authorities**

8.3 A representation has been received from Environmental Protection Team in their capacity as a responsible authority.

8.4 Any representation submitted may be agreed prior to a hearing. In this instance the operating schedule has been amended to include measures agreed with Environmental Protection Team. A copy of the same may be found at Appendix C

### **8.5 Representations from Other People**

8.5.1 The application has attracted representations from other people.

8.5.2 The reasons for the objection being noise nuisance from loud music, concerns about the sale of alcohol attracting more customers and increased need for toilet facilities

8.5.3 Copies of the representations will be available at the hearing for Members consideration.

## **9.0 Options Available to Members**

9.1 The Licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

9.2 Members of the licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

## **10.0 Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy
- Representations received from Interested Parties



TKEM1051051001  
JA  
1 10/11/12



ENTERTAINMENT LICENSING  
18 APR 2012  
RECEIVED

SCA APPENDIX A

PREM1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

*MANSY'S LTD changed 18.4.12.*  
@We ~~PREMISES~~ ~~PREMISES~~ (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description 225 HYDE PARK ROAD	
Post town LEEDS	Post code LS6 1AH

Telephone number of premises (if any) 0113 2302575

Non domestic rateable value of premises £ 6100 VJA checked

Part 2 – Applicant Details

Please state whether you are applying for the licence as:

- Please tick  yes
- a) an individual or individuals\*  please complete section (A)
  - b) a person other than an individual\*
    - i. as a limited company  please complete section (B)
    - ii. as a partnership  please complete section (B)
    - iii. as an unincorporated association or  please complete section (B)
    - iv. other (for example a statutory corporation)  please complete section (B)
  - c) a recognised club  please complete section (B)

ENTERTAINMENT LICENSING  
18 APR 2012  
RECEIVED

valid from 19-4-12

- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

Please tick  yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - o Statutory function or
  - o A function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

Surname  First names

Please tick  yes

I am 18 years old or over

Current postal address if different from premises address

Post Town  Postcode

Daytime contact telephone number

Email address (optional)

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Mr  Mrs  Miss  Ms  Other title (for example, Rev)

Surname  First names

I am 18 years old or over



Please tick  yes

Current postal address if different from premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	<del>MAMSY'S LTD</del> <del>BARBARA</del> MAMSY'S LTD ✓ JA
Address	5 UPPER LOMBARD STREET RAWDON, LEEDS LS19 6BP
Registered number (where applicable)	7606454
Description of applicant (for example, partnership, company, unincorporated association etc.)	COMPANY
Telephone number (if any)	07886 534775
E-mail address (optional)	m.k.ahmad@hotmail.com

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year	
2	1	0	5	2	0
1	2				

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note 1)

OPERATING AS THAI RESTAURANT WITH 30 COVERS. GROUND FLOOR UNIT OPPOSITE WOODHOUSE MOOR. NO EXTERNAL AREA - EXIT LEADS TO PUBLIC PAVEMENT.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick  yes

**Provision of regulated entertainment**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performance of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities for:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Sale by retail of alcohol** (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
Tue				Please give further details here (please read guidance note 3)	
Wed					
Thur			State any seasonal variations for performing play (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

**B**

Films Standard days and timings (please read guidance note 6)			Will the exhibition of a films take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
Tue				Please give further details here (please read guidance note 3)	
Wed					
Thur			State any seasonal variations for the exhibition of films (please read guidance note 4)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			State any seasonal variations for indoor sporting events (please read guidance note 4)
Tue			
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 5)
Sat			
Sun			

**D**

Boxing or wrestling entertainment Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	
Day	Start	Finish	Indoors	<input type="checkbox"/>
Mon			Outdoors	<input type="checkbox"/>
Tue			Both	<input type="checkbox"/>
Wed			Please give further details here (please read guidance note 3)	
Thur				
Fri				
Sat				
Sun			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 4)	
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 5)	

**E**

<b>Live music</b> Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of live music (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 5)		
Fri					
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)		
Mon	1600	2230			
Tue	1600	2230	MUSIC PLAYED AT LOW VOLUME LEVEL INSIDE RESTAURANT OVER 4 SPEAKERS IN EACH CORNER TO CREATE RELAXED ATMOSPHERE		
Wed	1600	2230			
Thur	1600	2230	State any seasonal variations for the playing of recorded music (please read guidance note 4)		
Fri	1600	2230			
Sat	1600	2230	Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sun	1600	2230			

**G**

<b>Performance of dance</b> Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the performance of dance (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Fri					
Sat					
Sun					

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment you will be providing</b>		
			Will the entertainment take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)		
Mon					
Tue			State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Fri					
Sat					
Sun					



**I**

<b>Provision of facilities for making music</b> Standard day and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b>		
			<b>Will the facilities for making music be indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)</b>	<b>Indoors</b>	<input type="checkbox"/>
				<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
<b>Mon</b>					
<b>Tue</b>			<b>State any seasonal variations for the provision of facilities for making music (please read guidance note 4)</b>		
<b>Wed</b>					
<b>Thur</b>			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for making music at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>		
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>					

**J**

<b>Provision of facilities for dancing</b> Standard timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)</b>		
			<b>Indoors</b>	<input type="checkbox"/>	
			<b>Outdoors</b>	<input type="checkbox"/>	
			<b>Both</b>	<input type="checkbox"/>	
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
<b>Mon</b>					
<b>Tue</b>			<b>State any seasonal variations for providing dancing facilities (please read guidance note 4)</b>		
<b>Wed</b>					
<b>Thur</b>			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>		
<b>Fri</b>					
<b>Sat</b>					
<b>Sun</b>					

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within I or J</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment facility you will be providing</b>								
			<b>Will the entertainment facility be place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)</b>		<table border="1"> <tr> <td>Indoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	Indoors	<input type="checkbox"/>	Outdoors	<input type="checkbox"/>	Both	<input type="checkbox"/>
Indoors	<input type="checkbox"/>										
Outdoors	<input type="checkbox"/>										
Both	<input type="checkbox"/>										
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>								
Mon											
Tue											
Wed			<b>State any seasonal variations for the provisions of facilities for entertainment of a similar description to that falling within I or J (please read guidance note 4)</b>								
Thur											
Fri											
Sat			<b>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>								
Sun											

**L**

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick <input checked="" type="checkbox"/> (please read guidance note 2)</b>		<table border="1"> <tr> <td>Indoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Outdoors</td> <td><input type="checkbox"/></td> </tr> <tr> <td>Both</td> <td><input type="checkbox"/></td> </tr> </table>	Indoors	<input type="checkbox"/>	Outdoors	<input type="checkbox"/>	Both	<input type="checkbox"/>
Indoors	<input type="checkbox"/>										
Outdoors	<input type="checkbox"/>										
Both	<input type="checkbox"/>										
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>								
Mon											
Tue											
Wed			<b>State any seasonal variations for the provision of late night refreshment (please read guidance note 4)</b>								
Thur											
Fri											
Sat			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>								
Sun											

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption on or off the premises or both – please tick <input checked="" type="checkbox"/> (please read guidance note 7)</b>	<b>On the premises</b> <input checked="" type="checkbox"/>
				<b>Off the premises</b> <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>		<b>Both</b> <input type="checkbox"/>
Mon	1600	2230	<b>State any seasonal variations for the supply of alcohol (please read guidance note 4)</b>  /	
Tue	1600	2230		
Wed	1600	2230		
Thur	1600	2230	<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>  /	
Fri	1600	2230		
Sat	1600	2230		
Sun	1600	2230		

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

**Name**                      MEHMOOD AHMAD

**Address**

**Postcode**

**Personal licence number (if known)**                      /

**Issuing licensing authority (if known)**                      /

**N**

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

NONE

**O**

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	1600	2300	Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)
Tue	1600	2300	
Wed	1600	2300	
Thur	1600	2300	
Fri	1600	2300	
Sat	1600	2300	
Sun	1600	2300	

**P**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)

SEE PROFORMA RISK ASSESSMENT  
I HAVE COMPLETED FORM AS BEST AS I  
CAN BEARING IN MIND PREMISE IS A SMALL  
RESTAURANT.

b) The prevention of crime and disorder

)

c) Public safety

d) The prevention of public nuisance

)

e) The protection of children from harm

Please tick  Yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11). If signing on behalf of the applicant please state in what capacity.

Signature	M Ahmed	
Date	13/4/12	
Capacity	DIRECTOR	

For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent. (please read guidance note 12). If signing on behalf of the applicant please state in what capacity.

Signature	
Date	
Capacity	

Contact Name (where not previously given) and address for correspondence associated with this application (please read guidance note 19)

MEHMOOD AHMAD

Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR.

**Consent of individual to being specified as premises supervisor**

I, MEHMOOD AHMAD ] of  
*full name of prospective premises supervisor*

[.....]  
*home address of prospective premises supervisor*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISES  
[LICENCE] by [MEHMOOD AHMAD]  
*type of application* *name of applicant*

relating to a premises licence [.....] for  
*number of existing licence, if any*

['MANSY'S' 225 HYDE PARK ROAD, LS6 1AH] and any  
*name and address of premises to which the application relates*  
premises licence to be granted or varied in respect of this application made by

[MEHMOOD AHMAD] concerning the supply of alcohol at  
*name of applicant*

['MANSY'S' 225 HYDE PARK ROAD, LS6 1AH] I also  
*name and address of premises to which application relates*  
confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number [.....]  
*insert personal licence number, if any*

Personal licence issuing authority

[.....]  
*insert name and address and telephone number of personal licence issuing authority, if any*

M Ahmad signed

MEHMOOD AHMAD name (please print)

13/4/12 dated

# Licensing Act 2003

## Proforma Risk Assessment V6



Please complete the details below:

Applicant name:	MEHMOOD AHMAD
Business name:	MAMSY'S
Business address:	225 HYDE PARK ROAD LEEDS
	Postcode: LS6 1AH

### Guidance about this document

1. The Licensing Authority recommends that you complete this specially designed pro forma risk assessment to help you decide what should be entered in your operating schedule to show how you will promote the four licensing objectives.
2. Whilst the Licensing Authority cannot insist you use this document it takes the view that it assists responsible authorities in assessing the operating schedule, promotes discussions and partnership working and will reduce the number of representations and hearings.
3. If you do not use this risk assessment pro forma then you will need to demonstrate how you will meet the licensing objectives by providing other supporting evidence via your operating schedule.

### How to use this document

1. This document has four sections which correspond with the four licensing objectives. In each section you will find information on potential control measures (each with an individual code) which we suggest may help you meet the four licensing objectives.
2. Run through the questions at the beginning of each section and consider the potential control measures listed in the columns beneath.
3. If you are happy to volunteer the control measures as part of your application place a tick in the relevant box in the right hand column. You can then enter the corresponding codes in page 14 of your application form in the boxes which match up with the licensing objectives or simply write "see pro forma risk assessment". These measures will then appear on your licence.



**CCTV**

Does the premises have CCTV? YES  NO  N/A

If YES: *BUT IN PROCESS OF GETTING FITTED*

Was the siting and standard agreed with West Yorkshire Police (WYP)? YES  NO

Have you agreed a policy on the retention and security of the footage with WYP? YES  NO  N/A

If NO:

Have you consulted WYP about whether CCTV should be installed? YES  NO  N/A

(NB unless WYP have agreed CCTV is not required, a representation is likely)

Suggested measures	Code	✓
A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises .	6PF001	✓
The CCTV system will cover all areas of the premises occupied by the public under the terms of the licence, including corridors and stairways (excluding WCs and changing rooms).	6PF002	✓
The CCTV system will cover the main entrance/s and exit/s and designated emergency egress routes from the premises.	6PF003	✓
The CCTV system will cover all external areas of the premises occupied by the public, i.e. queuing areas, beer gardens, smoking areas and car parks.	6PF004	
The location of CCTV cameras are identified on the site plan of the premises. No amendments to the locations of the cameras will be made without prior consultation with West Yorkshire Police/British Transport Police and the Licensing Authority	6PF005	
The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details such as vehicle registration number plates.	6PF006	✓
The CCTV system will contain the correct time and date stamp information.	6PF007	✓
The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.	6PF008	✓
The CCTV footage will be controlled and kept in a secure environment to prevent tampering or unauthorised viewing. A record will be kept of who has accessed the system, the reason why and when.	6PF009	✓
A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.	6PF010	✓

The CCTV system will be capable of securing relevant pictures for review or export at a later date.	6PF011	✓
The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.	6PF012	✓
The CCTV system replay software must allow an authorised officer of the Licensing Authority or Responsible Authority to search the picture footage effectively and see all the information contained in the picture footage.	6PF013	✓
It must be possible to replay exported files immediately e.g. no re-indexing of files or verification checks.	6PF014	✓

### Designated Premises Supervisor (DPS)

Will the DPS generally be on site?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the DPS contactable in emergency?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If the DPS is not to be generally on site, have you made arrangements to nominate the supervisor in his/her absence?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Supervisor's Register bound with consecutively numbered pages?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>

Suggested measures	Code	✓
A Supervisor's Register will be maintained at the licensed premises, showing the names, addresses and up-to-date contact details for the DPS and all personal licence holders.	6PF015	✓
The Supervisors Register will state the name of the person who is in overall charge of the premises at each time that licensed activities are carried out, and this information will be retained for a period of twelve months and produced for inspection on request to an authorised officer.	6PF016	✓

### Door Supervisors and Other Security Staff

Do you use registered door supervisors or security staff?	<i>AS OPERATE</i> YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Are they Security Industry Authority (SIA) registered?	<i>MAINLY AS RESTAURANT</i> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you specify a minimum number of door supervisors?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES, state the number of staff _____	
Days (and times) employed _____	
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have a policy with the door supervisor or security company which covers:	
• Vetting customers entering the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Is there a prominently displayed written search policy on the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Controlling customers entering, within or leaving the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

• Safeguarding the public within and immediately outside the premises?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Notifying WYP at the earliest opportunity of any problems or incidents?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Exclusion of persons who have had too much to drink or appear inclined to disorder?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have a Daily Record Register within which door supervisors/security staff sign on and off duty?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Daily Record Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>
Can you identify who was on duty at any particular time?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have an Incident Report Register?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Is the Incident Report Register bound with consecutively numbered pages?	YES <input type="checkbox"/> NO <input type="checkbox"/>

Suggested measures	Code	✓
The minimum number of door supervisors for the premises is _____ Please specify days and hours door supervisors operate on the premises.	6PF017	
The Premises Licence Holder (PLH)/Designated Premises Supervisor (DPS) will ensure that a 'Daily Record Register' is maintained on the premises by the door staff.	6PF018	
The Daily Record Register will contain consecutively numbered pages, the full name and registration number of each person on duty, the employer of that person and the date and time he/she commenced duty and finished duty (verified by the individual's signature).	6PF019	
The Daily Record Register will be retained on the premises for a period of twelve months from the date of the last entry.	6PF020	
Security staff/ <u>designated supervisors</u> will be familiar with the premises policy concerning the admission, exclusion and safeguarding of customers whilst in the premises.	6PF021	✓
The <u>PLH</u> /DPS will ensure that an Incident Report Register is maintained on the premises to record incidents such as anti social behaviour, admissions refusals and ejections from the premises.	6PF022	✓
The Incident Report Register will contain consecutively numbered pages, the date time and location of the incident, details of the nature of the incident, the names and registration numbers of any door staff involved or to whom the incident was reported, the names and personal licence numbers (if any) of any other staff involved or to whom the incident was reported, the names and numbers of any police officers attending, the police incident and / or crime number, names and addresses of any witnesses and confirmation of whether there is CCTV footage of the incident.	6PF023	✓
The Incident Report Register will be produced for inspection immediately on the request of an authorised officer.	6PF024	✓

**Drugs and Offensive Weapons**

Do you have a policy and procedure to prevent use of illegal drugs or weapons (e.g. a search policy)?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Does the policy include:	
• recording any search	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• seizing drugs/weapons found	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• a purpose made secure receptacle for items seized	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• informing the police of any search and seizure	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• prominently display notices to inform customers of the policy	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
A policy for searching patrons at the entrance to premises will be adopted and prominently displayed on the premises.	6PF025	
The PLH/DPS will inform West Yorkshire Police as soon as practicably of any search resulting in a seizure of drugs or offensive weapons.	6PF026	
A suitable purpose-made receptacle for the safe retention of illegal substances will be provided and arrangements made for the safe disposal of its contents as agreed with West Yorkshire Police or British Transport Police.	6PF027	
Notices will be prominently displayed at the entrances of the premises which state: <ul style="list-style-type: none"> <li>• a search will be conducted as a condition of entry to premises;</li> <li>* Incidents of crime and disorder will be reported to the police and a full recorded entry will be made in the incident report register.</li> <li>* Entry to the premises will be refused to any person who appears to be drunk, acting in a threatening manner or is violent; or appears to be under the influence of drugs.</li> <li>• entry will be refused to any person who has been convicted of an offence of drunkenness, violent or threatening behaviour or the use or distribution of illegal substances</li> </ul>	6PF028	✓

**Communication**

Do you subscribe to a form of communication link (radio/text/pager system). The system shall be recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police.	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Has this been agreed with WYP?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
There will be a communication link via radio to other venues in the city centre. This will be the system recognised by the current Business Crime Reduction Partnership for the city, Leeds City Council and West Yorkshire Police	6PF029	

Such communication link will be kept in working order at all times when licensable activities are taking place	6PF030	
The communication link will be available to the Designated Premises Supervisor or other nominated supervisor and be monitored by that person at all times that licensed activities are being carried out.	6PF031	
Any police instructions or directions given via the link will be complied with whenever given.	6PF032	
All incidents of crime or disorder will be reported via the link to an agreed police contact point.	6PF033	

**Responsible Sale of Alcohol (cont)**

Proof of Age

Have you adopted a proof of Age Scheme? *NOT AS YET AS ONLY OPERATE AS RESTAURANT BUT WILL UNDERTAKE MEASURES BELOW IF APPLICATION SUCCESSFULLY* YES  NO  N/A

Have all staff been instructed of the steps required to prevent under age sales of alcohol? YES  NO  N/A

Glass and Bottles YES  NO  N/A

Do you have a policy for the frequent collection of glasses and bottles? YES  NO  N/A

Do you take steps to prevent glasses/bottles being removed from the premises, e.g. instruction to door/bar staff, display of notices? YES  NO  N/A

Do you use plastic or toughened polycarbonate (or similar) drinking glasses/bottles when necessary? YES  NO  N/A

Alcohol Designated Public Places Orders

If your premises are in the area of an Alcohol Designated Public Places Order (DPPO), do you prominently display notices advising customers of the Order and its effects? YES  NO  N/A

Suggested measures	Code	✓
The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises. Or	6PF034	✓
The PLH/DPS staff will ask for acceptable evidence (as agreed by WYP / WYTSS) from any person appearing to be under the age of 21/25 who attempts to purchase alcohol at the premises.	6PF035	✓
<u>Glass and Bottles</u> Drinks, open bottles and glasses will not be taken from the premises at any time. Empty bottles and glasses will be collected regularly and promptly. Glass and other sharp objects will be stored and disposed of safely using suitable receptacles. Receptacles will be secured and not accessible to the customers.	6PF036	✓
The PLH/DPS will prominently display notices which inform customers that open bottles or glasses may not be taken off the premises.	6PF037	✓

Plastic or toughened polycarbonate (or similar) glasses/bottles will be used in all outdoor areas.	6PF038	
Plastic or toughened polycarbonate (or similar) glasses/bottles will be used when requested by West Yorkshire Police / British Transport Police (e.g. football match days)	6PF039	
<u>Alcohol Designated Public Places Orders</u> Notices indicating the existence and effect of an Alcohol Designated Public Places Order will be prominently displayed at the exits to the premises.	6PF040	

### Responsible Sale of Alcohol (cont)

<u>Membership of a Recognised Body</u> Do you belong to a Licensees Association/Body	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If YES, please state which body .....	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<u>Exclusion from Premises</u> Do you operate a system of excluding customers who are known to cause problems?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• is this your own system or	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• a system run by a local licensees body	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
<u>Dispersal Policy</u> Do you have a written dispersal policy (e.g. A policy on how you disperse your clientele from your premises to reduce the risk of anti social behaviour)	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Was this agreed with WYP (and BTP where applicable)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Are all bar and door staff trained on the policy?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
The PLH/DPS will belong to a recognised trade body or Pub Watch Scheme where one exists, whose aims include the promotion of the licensing objectives	6PF041	
The PLH/DPS will operate to a written dispersal policy which ensures the safe and gradual dispersal of customers from the premises. The policy will be agreed with WYP. The PLH/DPS will ensure that staff receive training on the policy.	6PF042	

### Entertainment of an Adult Nature e.g. Strip Tease Dancing or Nude Dancing

Do you provide any entertainment consisting of striptease or nude dancing including where dancers are wearing 'see through' clothing or the show includes sexual stimulation?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
Please note that should you provide relevant entertainment more than 12 occasions per 12 month period or more frequently than monthly you will be required to apply for a Sex Establishment licence.	

Suggested measures	Code	✓
Entertainers will be aged no less than 18 years.	6PF043	
Price lists will be clearly displayed at each table and at each entrance to the premises.	6PF044	
Entertainers will only be present in the licensed area in a state of nudity when they are performing on stage or providing a private dance.	6PF045	
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	6PF046	
Entertainers will only perform on the stage area, or in areas identified on the plan attached to the licence.	6PF047	
Relevant entertainment will only be performed by the entertainer. There must be no audience participation. There must be no physical contact between entertainers.	6PF048	
) Customers will not touch the breasts or genital area of entertainers. Entertainers will not directly or indirectly touch the breasts or genital area of customers.	6PF049	
Any performance will be restricted to dancing and the removal of clothes. There will not be any other form of sexual activity or stimulation which, for the avoidance of doubt, includes kissing.	6PF050	
Sex toys must not be used and penetration of the genital area by any means must not take place.	6PF051	
Customers will not be permitted to throw money at the entertainers.	6PF052	
All areas used for private dances must be visible to supervision and must not have closing doors or curtains that prevent performances from being observed.	6PF053	
) All areas used for private dances must be directly supervised by either a SIA registered door supervisor, or a member of staff who has direct contact with SIA registered door supervisors working on the premises at all times the booths/areas are in use. Direct supervision does not include remote supervision by CCTV.	6PF054	

## Management Arrangements

Suggested measures	Code	✓
Before opening to the public, checks will be undertaken to ensure all access to the premises are clear for emergency vehicles. Regular checks will be undertaken when the premises is open.	6PF055	✓
Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.	6PF056	✓
During opening hours the cellar door must be kept locked or adequately supervised to prevent unauthorised access by the public.	6PF057	
A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.	6PF058	✓
Empty bottles and glasses will be collected regularly paying particular attention to balcony areas and raised levels.	6PF059	✓
Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. Inspection records/certificates will be kept and made available at the request of an authorised officer. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.	6PF060	✓
<p>One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:</p> <p>a) Each socket-outlet circuit will be protected by a residual current device having a rated residual operating current not exceeding 30mA, or</p> <p>b) Each individual socket-outlet will be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.</p> <p>The current operation of all residual current devices will be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.</p>	6PF061	✓



## General Housekeeping

Do you have written procedures for the inspection of:	
• Furnishings and fabrics	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Suspended decorations/lights/amplification systems	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Guarding to stairs/balconies/landings/ramps	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Condition of floor surfaces	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
• Provision of safety glazing	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
• Guardings to fires or open flames	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

Suggested measures	Code	✓
Regular safety checks of guardings to stairs, balconies, landings and ramps will be undertaken, and a supervision policy will be maintained to prevent people from inappropriate behaviour, including climbing which may lead to a fall from height.	6PF062	
Safety glass that is impact resistant or shielded to protect it from impact will be used in all areas where the public may come into contact with it.	6PF063	
A written spillage policy will be kept to ensure spillages are dealt with in a timely and safe manner.	6PF064	<input checked="" type="checkbox"/>

## Refreshments

Do you prepare hot food / drinks in proximity to the public?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
If YES: Has the risk of scalding or burns been assessed?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scald or burns.	6PF065	<input checked="" type="checkbox"/>

## First Aid

Do you have staff trained in First Aid?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
If YES, please state numbers _____	
Do you provide facilities for treatment of minor injuries (e.g. First Aid box)?	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
Do you have procedures for dealing with customers who are unwell including those who appear to be affected by drugs / alcohol)?	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

Suggested measures	Code	✓
A suitably trained First Aider or appointed person will be provided at all times when the premises are open.	6PF066	
An appropriately qualified medical practitioner will be present throughout any sporting entertainment.	6PF067	
Staff holding a current qualification issued by a recognised national body in rescue and life safety procedures will be stationed and remain in the vicinity of the water at all material times.	6PF068	
Adequate and appropriate First Aid equipment and materials will be available on the premises at all times.	6PF069	<input checked="" type="checkbox"/>
A procedure for dealing with unwell members of the public will be in place including those who appear to be affected by alcohol or drugs. Staff will be appropriately trained in such procedures.	6PF070	

## Special Effects

Do you use special effects on the premises, e.g. strobes, lasers, smoke machines or fireworks?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>
If yes, please give details :	

Suggested measures	Code	✓
A written health and safety policy covering all aspects of the safe use of strobes, lasers, smoke machines or any other special effects, will be provided and staff will be appropriately trained.	6PF071	
No strobes, lasers or smoke machines will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.	6PF072	

**Noise and Vibration**

Noise and vibration

Identify the potential sources of noise and vibration which apply to your premises:

- Amplified music
- Unamplified music
- Singing and speech
- Waste disposal, including bottle bins
- Plant and machinery, including extraction systems
- Food preparation
- Cleaning

Identify where sources of noise may occur outside your premises:

- Beer garden
- Play area
- Car park
- Temporary structure
- Plant and equipment

Identify which measures are in place/proposed:

- Soundproofing
- Air conditioning to allow windows to be kept closed
- Sound limiters
- Use of lobby doors
- Cooling down period with reduced music volume
- Fixed and appropriate times for collection of waste
- Restricted use of outdoor areas
- No external loud speakers

Are the premises located near noise sensitive properties, e.g. residential areas, residential homes, hospitals? YES  NO  N/A

Applicants should refer to the Clean Neighbourhoods and Environment Act 2005 which has amended the Noise Act 1996 to introduce "night noise offences" for licensed premises in completing this section.

Suggested measures	Code	✓
Licensable activities will be conducted and the facilities for licensed activities will be designed and operated so as to prevent the transmission of audible noise or perceptible vibration through the fabric of the building or structure to adjoining properties	6PF073	<input checked="" type="checkbox"/>
Noise from a licensable activity at the premises will be inaudible at the nearest noise sensitive premises.	6PF074	<input checked="" type="checkbox"/>
There will be no external loudspeakers	6PF075	<input checked="" type="checkbox"/>
Bottles will not be placed in any external receptacle after 23.00 hours and 07.00 hours to minimise noise disturbance to neighbouring properties	6PF076	<input checked="" type="checkbox"/>

Noise from plant or machinery will be inaudible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery will be regularly serviced and maintained to meet this level.	6PF077	
The PLH/DPS will ensure patrons use beer gardens, external areas and play areas in a manner which does not cause disturbance to nearby residents and business in the vicinity. Patrons will not use such areas after 21:00/22:00/23:00* *Please delete as appropriate.	6PF078	
The activities of persons using the external areas will be monitored after 23:00hrs and they will be reminded to have regard to the needs of local residents and to refrain from shouting and anti social behaviour etc when necessary,	6PF079	
The PLH/DPS will adopt a "cooling down" period where music volume is reduced towards the closing time of the premises.	6PF080	✓

**Litter**

Does the premises sell takeaway food, drinks or other produce/packaging which may generate litter/waste? YES  NO  N/A

If YES, please identify the steps taken to prevent nuisance caused by litter:

.....

.....

- Provision of litter bins
- Display of notices to customers
- Warnings/advice on packaging
- Instructions to staff to periodically clear litter from the street around the premises
- Other (please specify) .....

Suggested measures	Code	✓
The PLH/DPS will ensure that litter arising from people using the premises is cleared away regularly and that promotional materials such as flyers do not create litter	6PF081	✓

**Transport/Pedestrian Movement**

Do you have a procedure to ensure that local residents and businesses are not disturbed by customers entering and or leaving your premises: YES  NO  N/A

If YES:

What steps do you take to ensure that the procedure(s) works?

Suggested measures	Code	✓
Clear and legible notices will be displayed at exits, car parks and other circulatory areas requesting patrons to leave the premises quietly having regard to the needs of local residents, in particular emphasising the need to refrain from shouting, slamming car doors, sounding horns and loud use of vehicle stereos and anti-social behaviour.	6PF082	
SIA Registered door staff will be employed and used where queues are likely to form to manage the queues and ensure: Queues are restricted to cordoned areas to prevent them obstructing footpaths and spilling out onto roads, and to keep noise and obstructions away from residential property.	6PF083	
The premises supervisor and any door supervisors will monitor the activity of persons leaving the premises and remind them of their public responsibilities where necessary.	6PF084	
A facility will be provided for customers to order Hackney taxis/private hire vehicles. Telephone numbers for taxi firms/private hire companies will be displayed in a prominent position on the premises.	6PF085	

**Entertainment of an Adult Nature**

Do you provide entertainment of a sexual or adult nature (including strong or offensive language)? YES  NO  N/A

If so, do you only provide the adult entertainment at certain times/days of the week? YES  NO  N/A

Is your premises located near to premises which are children orientated? YES  NO  N/A

Suggested measures	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when entertainment of a sexual or adult nature is being provided.	6PF086	
The PLH/DPS will provide clear signage that entertainment of an adult nature is occurring which is not suitable for under 18s.	6PF087	
Measures will be put in place for ensuring non-admission to persons under 18 years of age when entertainment of an adult nature is taking place, such as door supervision and age checks (including staff)	6PF088	
The PLH/DPS will not display outside the premises photographs or other images which indicate and suggest that striptease or similar entertainment takes place on the premises.	6PF089	
Any person on the premises who can be observed from outside the premises will be properly and decently dressed.	6PF090	
Any written, visual or auditory advertisement material, posters, signage or window display must not be of a sexually explicit or suggestive nature, will not contain images or text of a sexually explicit, obscene or offensive nature and must be approved by the council in writing.	6PF091	

**Under Age Sales of Alcohol**

Do the premises sell or supply alcohol? YES  NO  N/A

Suggested measures	Code	✓
People under 18 years of age will not be admitted.	6PF092	<input checked="" type="checkbox"/>

**Gambling**

Is there a strong element of gambling on the premises? YES  NO  N/A

Suggested measures	Code	✓
People under 18 (including staff) will not be admitted to the premises at any time when gambling is taking place.	6PF093	

or		
There will be sufficient physical screening of the relevant entertainment from view of those under 18 years.	6PF094	

**Performers Under 18**

Do entertainment performances include performances by children and young persons under 18 years of age? YES  NO  N/A

NOTE The Children (Performance) Regulations 1968 as amended – continue to apply but are not conditions on the licence as that would be duplication

Suggested measures	Code	✓
The PLH/DPS will provide an adequate number of suitable adult supervisors who can provide care for the children as they move from stage to dressing room etc, and to ensure that all children can be accounted for in case of an evacuation or an emergency.	6PF095	
The venue will be suitable to accommodate safely the numbers of children intended.	6PF096	
All supervisors and crew will receive instruction on the fire procedures applicable to the venue prior to the arrival of the children	6PF097	
The PLH/DPS will ensure that all special effects e.g. flashing lights, dry ice, smoke etc are suitable for the children involved in the performance.	6PF098	

**Entertainment and/or Facilities Specifically Provided for Children**

Is any entertainment/facilities specifically provided for children? YES  NO  N/A

If yes are the children unaccompanied or supervised by staff without parental presence (including where parents are elsewhere in the licensed premises). YES  NO  N/A

Do you provide young persons discos or similar entertainment? YES  NO  N/A

Suggested measures	Code	✓
The PLH/DPS will ensure that an adult supervisor is stationed in the area(s) or levels which are occupied by children. The supervisors will be placed in the vicinity to exits to the premises. There will be one supervisor per 50 children at all times.	6PF099	
For closely seated audiences, i.e. theatres and cinemas, the ratio of supervisors will be 1 per 25 children, provided that where the children are in the charge of an adult organiser such organisers will be regarded as attendants to an extent not exceeding half of the number of attendants required by the above condition 4PF088.	6PF100	
No child will be permitted to occupy the front row of any balcony gallery or tier, unless accompanied by and in the charge of a person who appears to have attained the age of 16 years.	6PF101	

Close supervision will be held when children use balconies and other raised areas.	6PF102	
Upon egress from the premises the Licensee will deploy staff on exit doors and within the vicinity of the premises to ensure the safe dispersal of children and the premises will not close until all children have left the area.	6PF103	

**Child Protection Measures**

Do you have a system for ensuring the suitability of staff who work closely with children? YES  NO  N/A

If YES state measures used:

Are your premises located near any adult orientated premises e.g. an adult retail sex shop or amusement arcade? YES  NO  N/A

Suggested measures	Code	✓
The PLH/DPS will perform the necessary background checks including relevant police checks on all potential staff before offering them employment. The Licensee will report any child related concerns to the police he/she has about potential staff, existing staff and customers.	6PF104	
The PLH/DPS will ensure staff receive training to deal with unaccompanied children on the premises and prevent them from harm.	6PF105	
The PLH/DPS will comply with the written guidance for protecting children from harm issued by Leeds City Council, Department of Social Services.	6PF106	
The PLH/DPS will liaise with any adult orientated premises close to his/her premises which the Licensee suspects are at risk of admitting underage children from his/her own premises.	6PF107	



**Mamsy's, 225 Hyde Park Road, Woodhouse, Leeds LS6**

**Application for the Grant of a Premises Licence**



This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

© Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings

Leeds City Council O.S. Licence No 100019567  
© Crown Copyright all rights reserved

<b>Date:</b>	30 May 2012
<b>Scale:</b>	1:1250

This page is intentionally left blank

**O'Brien, Victoria**

---

**From:** Teale, Rachael  
**Sent:** 21 May 2012 10:53  
**To:** Entertainment Licensing; Archibald, Janice  
**Subject:** RE: Mamsy Cafe

I have received a signed Part 2 for the above premises and therefore this department withdraws its objection .

Regards,

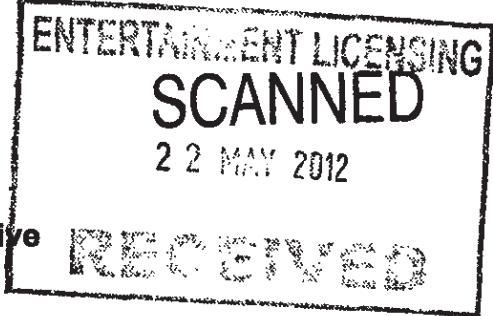
Rachael Teale  
Senior Environmental Health Officer  
Environmental Protection Team  
Leeds City Council  
Knowsthorpe Gate  
Leeds  
LS9 0NP  
Tel: 0113 3951168



---

Find out about the Leeds Olympic programme [www.leedsgold.co.uk](http://www.leedsgold.co.uk)

1201105185/1001 JBA



PART 2 16 MAY 2012

To be completed by the applicant or applicant's representative

Consent for Proposed Controlled Measures under the Licensing Act 2003

Name of Premises: Mamsy's  
Address: 225 Hyde Park Road, Woodhouse, Leeds, LS6 1AH

We MAMSY'S LTD

confirm that ~~we~~ we are the applicant ~~the applicant's representative~~ (delete as appropriate) for the premises as stated above.

In signing this document ~~we~~ we agree with the measures proposed by Leeds City Council's environmental action service, and we provide our consent for the licensing authority to incorporate the said measures into the operating schedule for the stated premises.

Signed: M Ahmad (DIRECTOR)

Dated: 15/5/2012

Please return this document to:

Environmental protection team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds LS9 0NP



Mamsy's Ltd  
5 Upper Lombard Street  
Rawdon  
Leeds  
LS19 6BP

Environmental protection team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds LS9 0NP

Contact: Mrs Rachael Teale  
Tel: 0113 395 1168  
Fax: 0113 247 4947  
rachael.teale@leeds.gov.uk  
Our reference: PREM/03185/001  
14 May 2012

Dear Mr Ahmad

**Licensing Act 2003**

**Name of Premises: Mamsy's**

**Address: 225 Hyde Park Road, Woodhouse, Leeds, LS6 1AH**

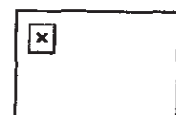
Thank you for submitting your application for the above premises.

Leeds City Council's environmental action service is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance. We therefore confirm that we are submitting a formal objection to your application.

However you could meet this objective by incorporating certain identified measures within your operating schedule. Therefore, please find enclosed a document which at part 1 contains the suggested measures which we consider are proportionate and appropriate to the nature of your application.

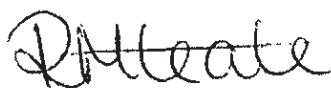
If you are in agreement with the suggested measures then please complete and sign part 2 of the enclosed form and return the complete document to me as soon as possible. Once we receive this it will be taken that you wish the licensing authority to amend your operating schedule to incorporate the proposed measures. If you have any questions please do not hesitate to contact me.

If you disagree with the suggested measures, then please complete part 3 and return the complete document to me as soon as possible.



If the opening hours as proposed under this application are different to those on the current planning approval, then you should also make an application for variation of hours to planning services . If you operate without planning permission, this may result in a breach of the relevant planning condition. If you wish to discuss this matter further please contact the development enquiry centre 0113 222 4409.

Yours sincerely

A handwritten signature in cursive script that reads "R Teale".

Mrs Rachael Teale  
Senior environmental health officer

Encs

## **PART 1**

**To be completed by the responsible authority**

### **Leeds City Council's Environmental Action Service Proposed Controlled Measures under the Licensing Act 2003**

**Name of Premises: Mamsy's**

**Address: 225 Hyde Park Road, Woodhouse, Leeds, LS6 1AH**


The application site lies within Leeds City Council's Cumulative Impact Area. The premise has been operating for some time as a café. On visiting the café it does not lend itself to a vertical drinking establishment and the operation is not alcohol led and the application is to serve alcohol until 2230 hours. It is therefore not appropriate to refuse the application on these grounds. The applicant has filled in the proforma but has failed to tick a condition relating to ventilation extract. This department has had a history of sporadic complaints about the ventilation noise at this premises.

Having considered the application under the Licensing Act 2003 for the above premises, the Leeds City Council's environmental action service considers that the following measures are proportionate and necessary in order to promote the following licensing objective:

- Prevention of public nuisance

#### **Noise and Vibration**

1. Noise from plant or machinery shall not be audible at the nearest noise sensitive premises during the operation of the plant or machinery. Plant and machinery shall be regularly serviced and maintained to meet this level.



Signed:

Dated: 14<sup>th</sup> May 2012

This page is intentionally left blank





**Report of the Head of Licensing and Registration**

**Report to the Licensing Sub Committee**

**Date: 11th June 2012**

**Subject: Application for the grant of a premises licence for Red's Low 'n Slow True Barbecue Unit 1, Cloth Hall Street, Cloth Hall, Leeds, LS1 2HD**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s):      City & Hunslet		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

This is an application for the grant of a premises licence for Red's Low 'n Slow True Barbecue Unit 1, Cloth Hall Street, Cloth Hall, Leeds, LS1 2HD

The application is for the sale of alcohol, late night refreshment, films, live music, recorded music, provision of facilities for making music and provision of facilities for dancing. Full details of the activities and hours applied for can be see at 3.3 of this report

Responsible authorities and Ward Members have been notified of this application.

The premises are located within an area covered by a Cumulative Impact Policy.

## **1.0 Purpose of this Report**

- 1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a premises licence in respect of the above mentioned premises.
- 1.2 Members are required to consider this application due to the receipt of representations.

## **2.0 History of Premises**

- 2.1 This is the first application for the grant of a Premises Licence relating to these premises.

## **3.0 The Application**

- 3.1 The applicant is Red's Smoque Limited,
- 3.2 The application form may be found at Appendix A to this report.
- 3.3 In summary the application is for

Films, Provision of Facilities for Making Music, Provision of Facilities for Dancing, Supply of Alcohol

Monday to Friday      11:00 to 00:30  
Saturday & Sunday    09:00 to 00:30

Live Music

Monday to Friday      11:00 to 23:30  
Saturday & Sunday    11:00 to 23:30

Recorded Music

Monday to Friday      11:00 to 01:00  
Saturday & Sunday    09:00 to 01:00

Late Night Refreshment

Every Day                23:00 to 00:30

Non Standard Timings and Seasonal Variations

An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May day, Spring Bank Holiday, Whitsun, and August Bank Holiday weekends.

An additional hour into the morning every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.

An additional hour into the morning following every Christmas Eve and Boxing Day.

#### **4.0 Other matters relevant to the application**

4.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Sub-Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

#### **5.0 Steps to promote the Licensing Objectives.**

5.1 The applicant proposes to take specific steps to promote the licensing objectives identified in Section "P" of the application form.

#### **6.0 Proposed Designated Premises Supervisor**

6.1 Scott Hugh Munro intends to be the Designated Premises Supervisor.

#### **7.0 Location**

7.1 A map which identifies the location of this premise is attached at Appendix B.

#### **8.0 Cumulative Impact Policy**

8.1 The premises are located within the Cumulative Impact Area 1

8.2 Cumulative impact means the potential impact on the promotion of the licensing objectives here there are a significant number of licensed premises concentrated in one area.

8.3 An applicant wishing to obtain a new licence for premises falling within any of the cumulative impact areas must identify through the risk assessment process and/or operating schedule the steps that they intends to take so that the council and responsible authorities can be satisfied with that granting of a new licence will not add to the impact already being experienced.

8.4 Details of the Cumulative Impact Policy specific to Area 1 and an outline of the evidence behind the reason for setting this Policy is attached at Appendix C.

#### **9.0 Representations**

9.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

#### **9.2 Representations from Responsible Authorities**

9.2.1 Representations have been received from West Yorkshire Police, Environmental Protection Team and Health and Safety in their capacity as a Responsible Authority

- 9.2.2 The representation submitted by West Yorkshire Police remains as a matter for Members consideration. A copy of the same may be found at Appendix D
- 9.2.3 The representation submitted by Environmental Protection Team remains as a matter for Members consideration . A copy of the same may be found at Appendix E
- 9.2.4 The representation submitted by Health and Safety remains as a matter for Members consideration. A copy of which may be found at Appendix F

### 9.3 Representations from Interested parties

- 9.3.1 There are no representations from interested parties.

## 10.0 **Options Available to Members**

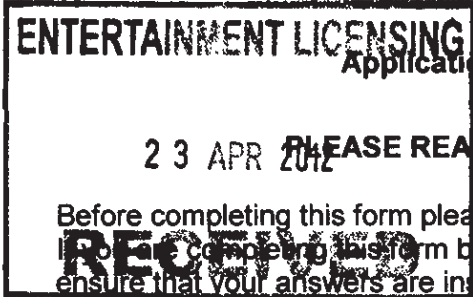
- 10.1 The Licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Exclude any licensable activities to which the application relates.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

- 10.2 Members of the licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

## 11.0 **Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy
- Representations received from Interested Parties



Application for a premises licence to be granted under the Licensing Act 2003

APPENDIX A

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We Red's Smoque Limited (Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 - Premises Details

Postal address of premises or, if none, ordnance survey map reference or description
Red's Low 'n Slow True Barbecue
Unit 1
Cloth Hall Street
Cloth Hall
Post town Leeds Post code LS1 2HD

Telephone number at premises (if any)
Non-domestic rateable value of premises £51000
Handwritten: v.o.A wd checked 23.4.12

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as Please tick yes

- a) an individual or individuals \* [ ] please complete section (A)
b) a person other than an individual \*
i. as a limited company [x] please complete section (B)
ii. as a partnership [ ] please complete section (B)
iii. as an unincorporated association or [ ] please complete section (B)
iv. other (for example a statutory corporation) [ ] please complete section (B)
c) a recognised club [ ] please complete section (B)
d) a charity [ ] please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

<b>Mr</b> <input type="checkbox"/>	<b>Mrs</b> <input type="checkbox"/>	<b>Miss</b> <input type="checkbox"/>	<b>Ms</b> <input type="checkbox"/>	<b>Other Title (for example, Rev)</b>	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
<b>Current postal address if different from premises address</b>					
<b>Post Town</b>				<b>Postcode</b>	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

<b>Mr</b> <input type="checkbox"/>	<b>Mrs</b> <input type="checkbox"/>	<b>Miss</b> <input type="checkbox"/>	<b>Ms</b> <input type="checkbox"/>	<b>Other Title (for example, Rev)</b>	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over					<input type="checkbox"/> Please tick yes

<b>Current postal address if different from premises address</b>			
<b>Post Town</b>		<b>Postcode</b>	
<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			

**(B) OTHER APPLICANTS**

**Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.**

<b>Name</b> Red's Smoque Limited
<b>Address</b> 5 Briargate Wetherby L22 7YX
<b>Registered number (where applicable)</b> 07562511
<b>Description of applicant (for example, partnership, company, unincorporated association etc.)</b> Limited Company
<b>Telephone number (if any)</b>
<b>E-mail address (optional)</b>

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year	
↓	↓	↓	↓	↓	↓

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	
↓	↓	↓	↓	↓	↓

Please give a general description of the premises (please read guidance note 1)

Restaurant

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**



**B**

<b>Films</b> Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>						
				Outdoors	<input type="checkbox"/>						
				Both	<input type="checkbox"/>						
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 3) OCCASIONAL FILMS DISPLAYED ON TV'S								
Mon	00.00	00.30									
	11.00	00.00									
Tue	00.00	00.30									
	11.00	00.00									
Wed	00.00	00.30				<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)					
	11.00	00.00									
Thur	00.00	00.30									
	11.00	00.00									
Fri	00.00	00.30							<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.  An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.  An additional hour into the morning following every Christmas Eve & Boxing Day		
	11.00	00.00									
Sat	00.00	00.30									
	09.00	00.00									
Sun	00.00	00.30									
	09.00	00.00									

E

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b><u>Will the performance of live music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3) <b>OCCASIONAL ARTISTS.</b>  MOSTLY BACKGROUND LEVEL SOLO MUSICIANS OR DUOS.  THE MUSIC WILL BE AMPLIFIED WITH A VOLUME LEVEL LIMITER WILL BE INSTALLED  <b><u>State any seasonal variations for the performance of live music</u></b> (please read guidance note 4)    <b><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.  An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.  An additional hour into the morning following every Christmas Eve & Boxing Day		
Mon	11.00	23.30			
Tue	11.00	23.30			
Wed	11.00	23.30			
Thur	11.00	23.30			
Fri	11.00	23.30			
Sat	09.00	23.30			
Sun	09.00	23.30			

F

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3) PLAYING OF BACKGROUND MUSIC. PLAYING OF MUSIC THE MUSIC WILL BE AMPLIFIED WITH A VOLUME LEVEL LIMITER WILL BE INSTALLED RECORDED MUSIC MAY BE USED AS BACKING FOR ARTISTS		
Mon	00.00	01.00			
	11.00	00.00			
Tue	00.00	01.00			
	11.00	00.00			
Wed	00.00	01.00	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)		
	11.00	00.00			
Thur	00.00	01.00			
	11.00	00.00			
Fri	00.00	01.00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
	11.00	00.00			
Sat	00.00	01.00	An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.		
	09.00	00.00			
Sun	00.00	01.00	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.		
	09.00	00.00			
			An additional hour into the morning following every Christmas Eve & Boxing Day		

1

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the facilities for making music you will be providing</b> BACK GROUND MUSIC SYSTEM AND AMPLIFICATION USED FOR ARTISTS EQUIPMENT	
			<b>Will the facilities for making music be indoors or outdoors or both – please tick</b> (please read guidance note 2)	
			Outdoors <input type="checkbox"/>	
			Both <input type="checkbox"/>	
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3) PLAYING OF BACKGROUND MUSIC. PLAYING OF MUSIC BY DJ's, THE MUSIC WILL BE AMPLIFIED RECORDED MUSIC MAY BE USED AS BACKING FOR ARTISTS A VOLUME LEVEL LIMITER WILL BE INSTALLED	
Mon	00.00	00.30		
	11.00	00.00		
Tue	00.00	00.30		
	11.00	00.00		
Wed	00.00	00.30		
	11.00	00.00		
Thur	00.00	00.30		
	11.00	00.00		
Fri	00.00	00.30		
	11.00	00.00		
Sat	00.00	00.30		
	09.00	00.00		
Sun	00.00	00.30		
	09.00	00.00		
			<b>State any seasonal variations for the provision of facilities for making music</b> (please read guidance note 4)	
			<b>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)	
			An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.	
			An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.	
			An additional hour into the morning following every Christmas Eve & Boxing Day.	

J

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b>Will the facilities for dancing be indoors or outdoors or both – please tick</b> (see guidance note 2)	Indoors <input checked="" type="checkbox"/>	Outdoors <input type="checkbox"/>	Both <input type="checkbox"/>				
			<b>Please give a description of the facilities for dancing you will be providing</b> FOR OCCASSIONAL DANCING WITH WHAT EVER MEANS OF ENTERTAINMENT MAY BE ON AT THAT TIME DANCE AREA PROVIDED BY REMOVING SEATING ON OCCASION AS PER PLAN							
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)							
Mon	00.00	00.30								
	11.00	00.00								
Tue	00.00	00.30								
	11.00	00.00								
Wed	00.00	00.30					<b>State any seasonal variations for providing dancing facilities</b> (please read guidance note 4)			
	11.00	00.00								
Thur	00.00	00.30								
	11.00	00.00								
Fri	00.00	00.30	<b>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 5)							
	11.00	00.00								
Sat	00.00	00.30	An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.							
	09.00	00.00								
Sun	00.00	00.30	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.							
	09.00	00.00								
			An additional hour into the morning following every Christmas Eve & Boxing Day							

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon	00.00	00.30			
	23.00	00.00			
Tue	00.00	00.30			
	23.00	00.00			
Wed	00.00	00.30			
	23.00	00.00			
Thur	00.00	00.30			
	23.00	00.00			
Fri	00.00	00.30	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
	23.00	00.00	An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.		
Sat	00.00	00.30			
	23.00	00.00			
Sun	00.00	00.30	An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.		
	23.00	00.00	An additional hour into the morning following every Christmas Eve & Boxing Day.		

M

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)					
Mon	00.00	00.30						
	11.00	00.00						
Tue	00.00	00.30						
	11.00	00.00						
Wed	00.00	00.30						
	11.00	00.00						
Thur	00.00	00.30				<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5) An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.  An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.  An additional hour into the morning following every Christmas Eve & Boxing Day.		
	11.00	00.00						
Fri	00.00	00.30						
	11.00	00.00						
Sat	00.00	00.30						
	09.00	00.00						
Sun	00.00	00.30						
	09.00	00.00						

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

<b>Name</b> Scott Hugh Munro	
<b>Address</b> 5 Briar Gate Wetherby	
<b>Postcode</b>	LS22 7YX
<b>Personal Licence number (if known)</b> PERL/06375/12	
<b>Issuing licensing authority (if known)</b> Leeds	

N

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

NONE

O

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)	
Day	Start	Finish		
Mon	00.00	01.00		
	11.00	00.00		
Tue	00.00	01.00		
	11.00	00.00		
Wed	00.00	01.00		
	11.00	00.00		
Thur	00.00	01.00		<b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)
	11.00	00.00		An additional hour into the morning following every Friday, Saturday, Sunday and Monday for each May Day, Spring Bank, Whitsun and August Bank Holiday weekends.
Fri	00.00	01.00		An additional hour into the morning following every Thursday, Friday, Saturday, Sunday and Monday for each Easter Bank Holiday weekends.
	11.00	00.00		
Sat	00.00	01.00		
	09.00	00.00		
Sun	00.00	01.00		An additional hour into the morning following every Christmas Eve & Boxing Day.
	09.00	00.00		



**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)**

THE DESIGNATED PREMISES SUPERVISOR WILL FULLY CO-OPERATE WITH ALL RELEVANT AUTHORITIES TO ENSURE THE SMOOTH RUNNING OF THE PREMISES, ANY INCIDENTS WILL BE FULLY RECORDED IN A BOOK MARKED 'INCIDENT RECORD'.

THE PREMISES ARE FITTED WITH CCTV, THE SYSTEM WILL RECORD AND THE RECORDINGS WILL BE AVAILABLE TO THE RELEVANT AUTHORITIES AS REQUIRED, AND WILL BE KEPT FOR 30 DAYS.

WE WILL OPERATE A STRICT DRUGS FREE POLICY AND SIGNS WILL BE DISPLAYED TO THIS EFFECT, ANY SUSPECTED INCIDENTS INVOLVING DRUGS WILL BE RECORDED AND REPORTED TO THE POLICE.

A DRUGS SAFE WILL BE ON THE PREMISES.

WE WILL OPERATE A 21 AGE PROOF SCHEME WHEREBY DRINKS WILL NOT BE SERVED TO ANYONE WHO APPEARS UNDER 21 WITHOUT PROOF OF AGE.

NO ONE WILL BE SERVED WHO APPEARS TO BE UNDER THE INFLUENCE OF DRUGS.

NO ONE WILL BE SERVED WHO APPEARS TO BE DRUNK.

ALL EMPTY GLASS BOTTLES AND CONTAINERS WILL BE COLLECTED REGULARLY.

ALL FIRE EXITS ARE CLEARLY MARKED.

EMERGENCY LIGHTING IS WORKING AND IS REGULARLY CHECKED.

THE PREMISES WILL OPERATE A FULL FIRE RISK POLICY.

FIRE EXTINGUISHES ARE PLACED IN STRATEGIC POSITIONS.

THE FIRE ALARM IS TESTED AND IN GOOD WORKING ORDER.

EXITS WILL BE KEPT FREE OF OBSTRUCTION AND CLEARLY MARKED.

ALL STAFF WILL BE TRAINED TO DEAL WITH EMERGENCY ISSUES VIA AN INDUCTION AND REVIEW TRAINING POLICY

A FIRST AID CERTIFICATE HOLDER SHALL BE ON DUTY DURING ALL PERIODS OF LICENSABLE ACTIVITY.

ANY SPILLAGES ARE CLEARED IMMEDIATELY

PREDOMINANT SALES WILL BE FOOD, HOWEVER, HIGH CLASS COFFEES & WINES ETC WILL BE ALSO AVAILABLE.

MUSIC WILL NOT BE HEARD AT THE NEAREST NOISE SENSITIVE PLACE.

SIGNS ARE DISPLAYED ASKING CUSTOMERS TO LEAVE IN A QUIET AND ORDERLY MANNER.

A LOCAL TAXI FIRM HAS BEEN APPOINTED TO COLLECT CUSTOMERS AND THERE IS A TAXI RANK WITHIN THE VICINITY.

BINS AND BOTTLE BINS WILL NOT BE EMPTIED AND DISPOSED OF BETWEEN THE HOURS OF 23.00 AND 07.00

CHILDREN UNDER THE AGE OF 18 SHALL NOT BE ALLOWED INTO THE PREMISES AFTER 21.00.

NO ADULT ENTERTAINMENT WILL BE SHOWN AT THE PREMISES.  
NON ALCOHOLIC DRINKS AND MINERALS WILL BE AVAILABLE AT ALL TIMES.

**b) The prevention of crime and disorder**

THE DESIGNATED PREMISES SUPERVISOR WILL FULLY CO-OPERATE WITH ALL RELEVANT AUTHORITIES TO ENSURE THE SMOOTH RUNNING OF THE PREMISES, ANY INCIDENTS WILL BE FULLY RECORDED IN A BOOK MARKED 'INCIDENT RECORD'.

THE PREMISES ARE FITTED WITH CCTV, THE SYSTEM WILL RECORD AND THE RECORDINGS WILL BE AVAILABLE TO THE RELEVANT AUTHORITIES AS REQUIRED, AND WILL BE KEPT FOR 30 DAYS.

WE WILL OPERATE A STRICT DRUGS FREE POLICY AND SIGNS WILL BE DISPLAYED TO THIS EFFECT, ANY SUSPECTED INCIDENTS INVOLVING DRUGS WILL BE RECORDED AND REPORTED TO THE POLICE

A DRUGS SAFE WILL BE ON THE PREMISES.

WE WILL OPERATE A 21 AGE PROOF SCHEME WHEREBY DRINKS WILL NOT BE SERVED TO ANYONE WHO APPEARS UNDER 21 WITHOUT PROOF OF AGE. NO ONE WILL BE ADMITTED WHO APPEARS TO BE UNDER THE INFLUENCE OF DRUGS.

NO ONE WILL BE SERVED WHO APPEARS TO BE UNDER THE INFLUENCE OF DRUGS.

NO ONE WILL BE SERVED WHO APPEARS TO BE DRUNK.

**c) Public safety**

ALL EMPTY GLASS BOTTLES AND CONTAINERS WILL BE COLLECTED REGULARLY.

ALL FIRE EXITS ARE CLEARLY MARKED.

EMERGENCY LIGHTING IS WORKING AND IS REGULARLY CHECKED

THE PREMISES WILL OPERATE A FULL FIRE RISK POLICY

FIRE EXTINGUISHES ARE PLACED IN STRATEGIC POSITIONS.

THE FIRE ALARM IS TESTED AND IN GOOD WORKING ORDER.

EXITS WILL BE KEPT FREE OF OBSTRUCTION AND CLEARLY MARKED.

ALL STAFF WILL BE TRAINED TO DEAL WITH EMERGENCY ISSUES VIA AN INDUCTION AND REVIEW TRAINING POLICY

A FIRST AID CERTIFICATE HOLDER SHALL BE ON DUTY DURING ALL PERIODS OF

LICENSABLE ACTIVITY.

ANY SPILLAGES ARE CLEARED IMMEDIATELY

**d) The prevention of public nuisance**

**PREDOMINANT SALES WILL BE FOOD, HOWEVER HIGH CLASS COFFEES AND WINES ETC WILL BE AVAILABLE**

**MUSIC WILL NOT BE HEARD AT THE NEAREST NOISE SENSITIVE PLACE.**

**SIGNS ARE DISPLAYED ASKING CUSTOMERS TO LEAVE IN A QUIET AND ORDERLY MANNER.**

**A LOCAL TAXI FIRM HAS BEEN APPOINTED TO COLLECT CUSTOMERS AND THERE IS A TAXI RANK WITHIN THE VICINITY.**

**BINS AND BOTTLE BINS WILL NOT BE EMPTIED OR DISPOSED OF BETWEEN THE HOURS OF 23.00 AND 07.00**

**e) The protection of children from harm**

**CHILDREN UNDER THE AGE OF 16 SHALL NOT BE ALLOWED INTO THE PREMISES AFTER 21.00.**

**NO ADULT ENTERTAINMENT WILL BE SHOWN AT THE PREMISES.**

**NON ALCOHOLIC DRINKS AND MINERALS WILL BE AVAILABLE AT ALL TIMES.**

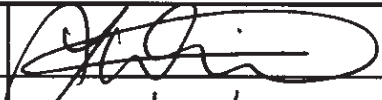
**Please tick yes**

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	20/04/2012
Capacity	AGENT.

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

<b>Contact name (where not previously given) and postal address for correspondence associated with this application</b> (please read guidance note 13)			
JOHN WHITE LICENCE TRADE CONSULTANTS UPPER FLOOR RECEPTION BUILDINGS WATERLOO MILLS WATERLOO ROAD PUDSEY			
<b>Post town</b>	LEEDS	<b>Post code</b>	LS28 8DQ
<b>Telephone number (if any)</b>	0113 290 96891		
<b>If you would prefer us to correspond with you by e-mail your e-mail address (optional)</b> info@licencetradeconsultants.co.uk			

**Notes for Guidance**

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.

**Consent of individual to being specified as premises supervisor**

Scott Hugh Munro

I .....  
*[full name of prospective premises supervisor]*

of

5 Briar Gate  
Wetherby  
LS22 7YX

.....  
*[home address of prospective premises supervisor]*

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

**PREMISES LICENCE APPLICATION**

.....  
*[type of application]*

by

Red's Smoque Limited

.....  
*[name of applicant]*

relating to a premises licence **NOT YET GRANTED** .....  
*[number of existing licence, if any]*

for

Red's Low 'n Slow True Barbecue  
Unit 1 Cloth Hall Street  
Leeds  
LS1 2HD

.....  
*[name and address of premises to which the application relates]*

and any premises licence to be granted or varied in respect of this application made by

Red's Smoque Limited

-----  
*[name of applicant]*

concerning the supply of alcohol at

Red's Low 'n Slow True Barbecue

Unit 1 Cloth Hall Street

Leeds

LS1 2HD

-----  
*[name and address of premises to which application relates]*

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

PER/06375/12

-----  
*[insert personal licence number, if any]*

Personal licence issuing authority

Leeds

-----  
*[insert name and address and telephone number of personal licence issuing authority, if any]*

Signed

Name (please print)

  
-----  
Scott Hugh Munro  
-----

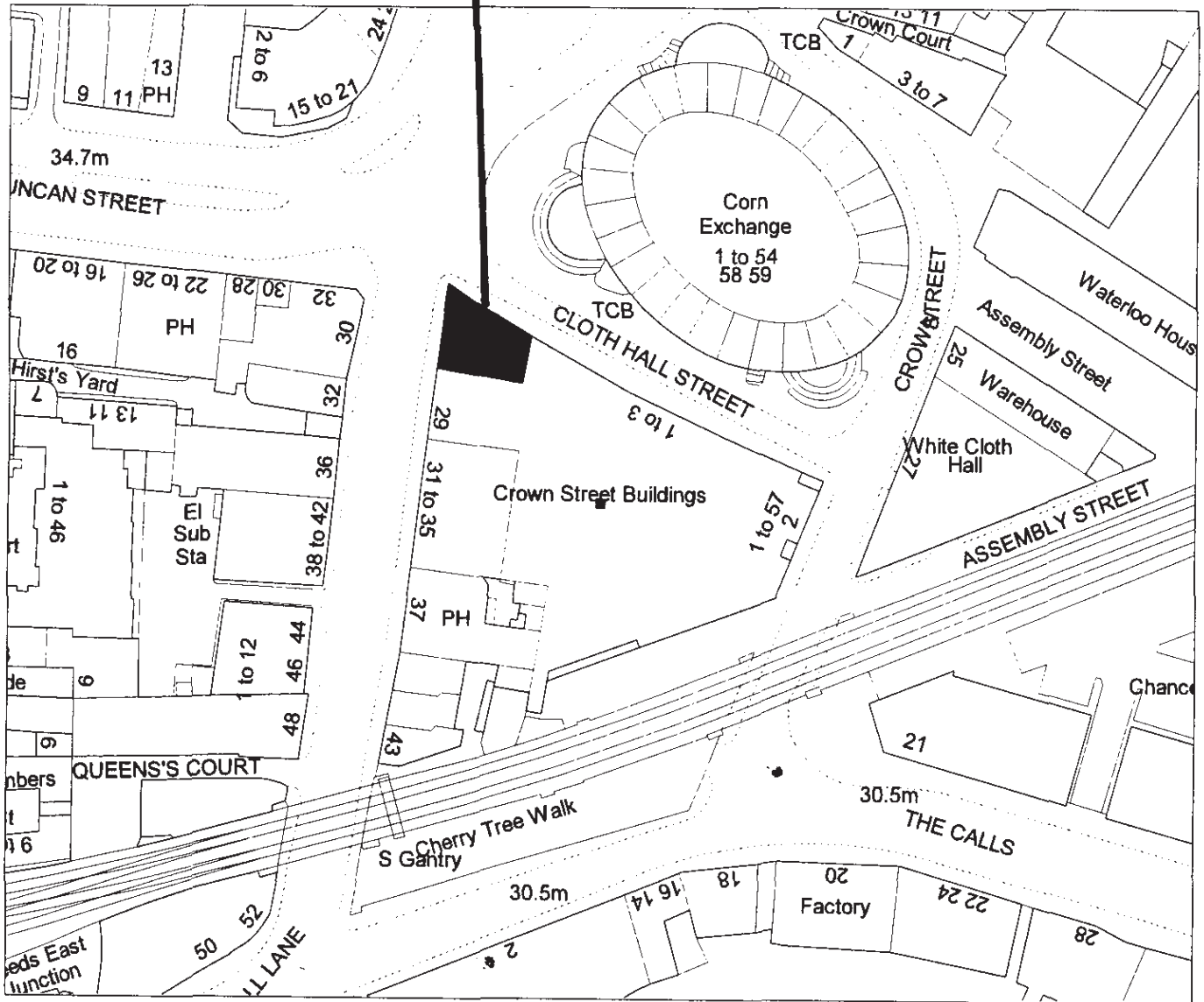
Date

20<sup>th</sup> April 2012  
-----



## PREM/03189/001 Red's Low n Slow True Barbecue

Unit 1, Cloth Hall Street, Cloth Hall, LS1



Km 0.02 0.04 0.06 0.08 0.1 0.12 0.14 0.16

This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

© Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings

Leeds City Council O.S. Licence No 100019567  
© Crown Copyright all rights reserved

<b>Date:</b>	29 May 2012
<b>Scale:</b>	1:1000

This page is intentionally left blank

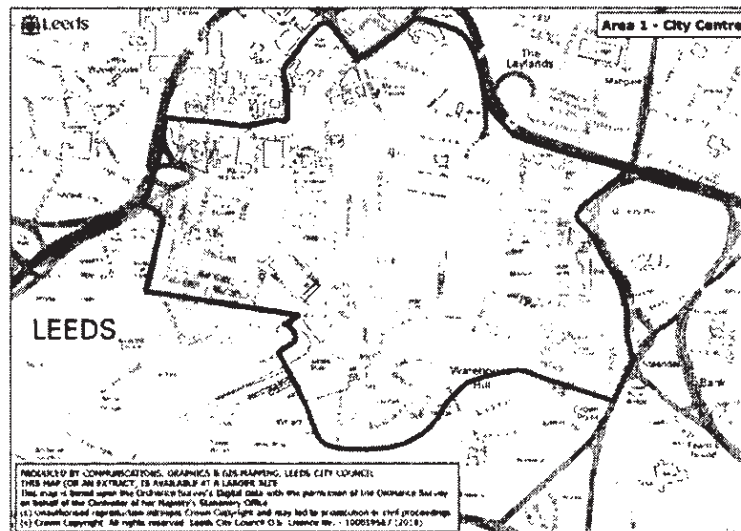




### Cumulative Impact Policy

Area 1 as defined on the map relates to the city centre.

Fig 1



It is the council's policy, on receipt of relevant representations, to refuse new and variation applications in Area 1 for alcohol led premises such as bars, pubs and nightclubs and for premises seeking late night refreshment such as takeaways and late opening restaurants, unless the applicant can demonstrate that their application would not impact on the cumulative effect of such licensed premises in the area.

### Rationale

In the five years since the cumulative impact policy for the city centre was introduced, the City Centre has changed. Recent crime statistics show three main hot spots for crime and disorder:

1. Call Lane, Boar Lane and the area behind the Corn Exchange
2. Woodhouse Lane, Merrion Way and Wade Lane
3. The east end of The Headrow and New Briggate

Other areas of concern include the Eastgate area and Briggate.

The council has noticed an increase in applications for premises licences in the Park Square area. It is feasible that this is due to displacement from the East Parade/Greek Street/Park Row part of the cumulative impact policy.

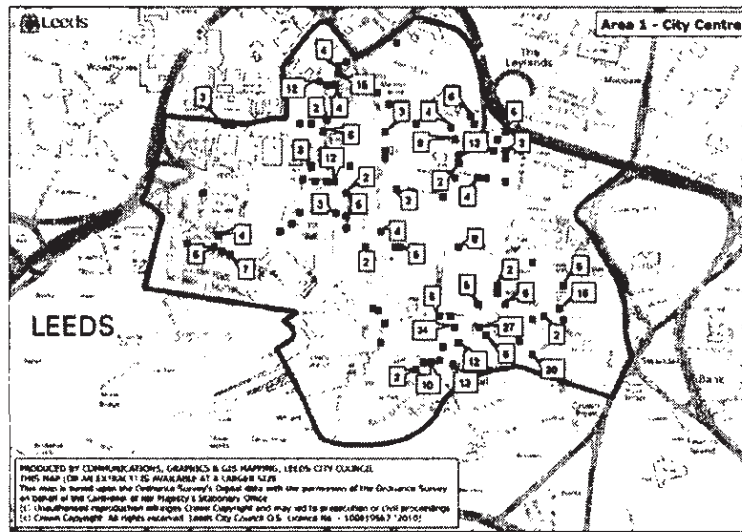
On reviewing these facts and the previous cumulative impact policy, the council has amended the geographical area of the cumulative impact policy to incorporate the crime hotspots and the Park Square area.

In addition there is rising concern about premises which have not been included within the scope of the previous policy, such as restaurants serving hot food and drink after 11pm. These premises have also contributed to crime, disorder and public nuisance in the city centre.

The previous policy referenced high volume vertical drinking establishments. This reference has been removed as it is recognised that all alcohol led licensed premises can contribute to crime and disorder in the area, not just those that are classified as "high volume vertical drinking" establishments.

**Evidence**

**Fig 2**



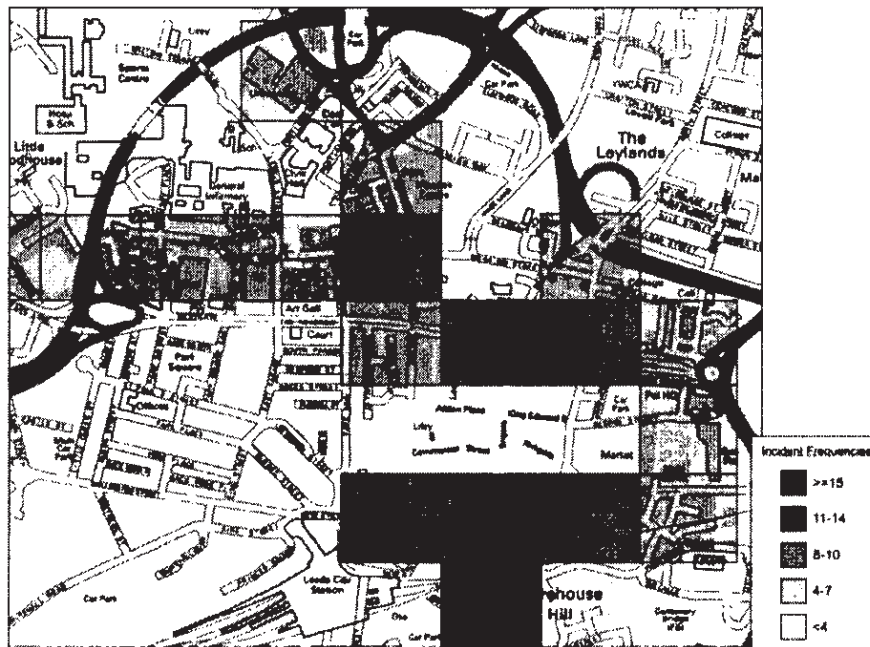
**Nuisance reports in Area 1 (2005 – 2010)**

Fig 2 shows the number and location of nuisance reports received by Leeds City Council, relevant to licensed premises in Area 1 since 2005.

Police analysis has shown the following key findings relating to serious crime in Area 1:

- 94% of serious violent offences have been committed in the night-time economy (NTE) period.
- 63% of offences committed in the NTE are affected by alcohol
- 20% of offences committed in the NTE are committed within licensed premises
- Between 2008 and 2009 incidents have increased by 26 equating to a 32% rise.

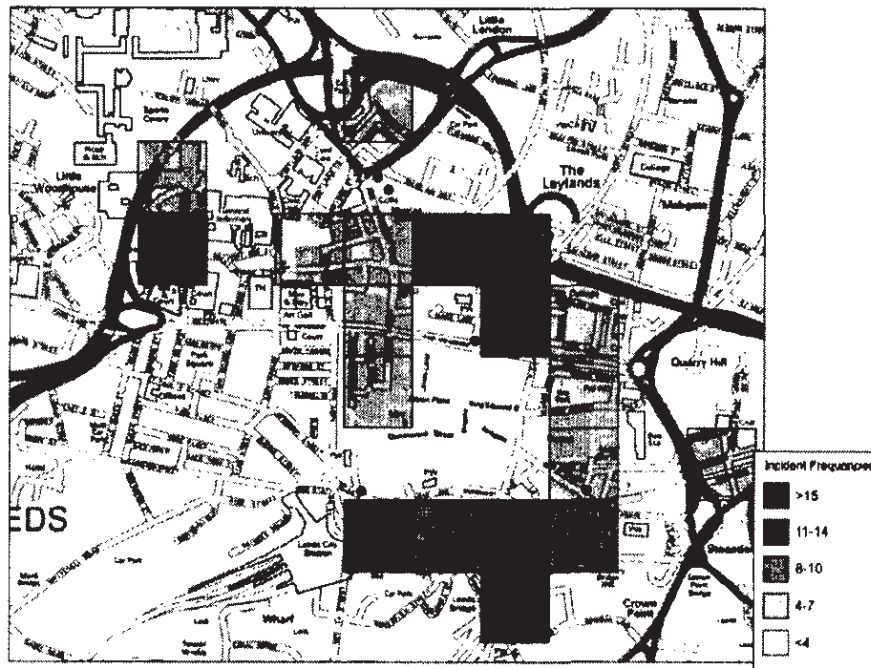
**Fig 3**



**Serious Violent Crime hot-spots**

Fig 3 shows density of serious violent crime offences in Area 1. The coloured dots are licensed premises however, have not been identified individually by name.

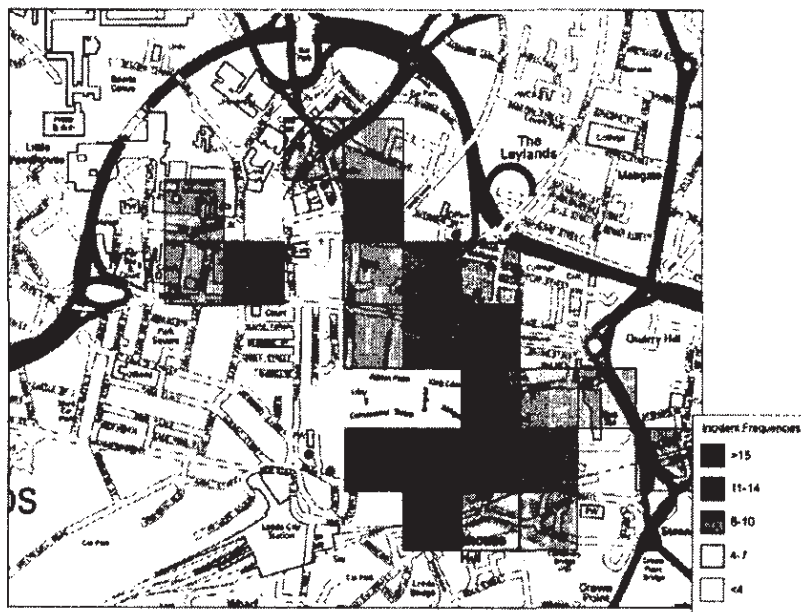
Fig 4



### Assault hot-spots

Fig 4 shows density of assault offences in Area 1.

Fig 5



### Anti-Social Behaviour hot-spots

Fig 5 shows density of anti-social behaviour offences in Area 1.

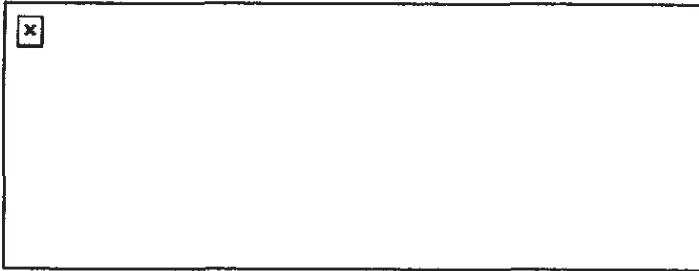
The current CIP for Area 1 (Licensing Act 2003 Statement of Licensing Policy 2008-2010) does not cover large parts of the city centre which currently suffer from nuisance and crime attributable to licensed premises.

---

Extracted from the Final Consultation Report published in December 2010 which presented the findings of the review of the cumulative impact policies and the subsequent public consultation on the amended Statement of Licensing Policy which took place in 2010. The full report is available from Entertainment Licensing.

---

This page is intentionally left blank



**Leeds District Licensing Department**

**Licensing Department**

Millgarth Police Station  
Millgarth Street  
Leeds  
LS2 7HX

Tel: 0113-2413072

Fax: 0113-2413123

Email:

catherine.arkle@westyorkshire.pnn.police.uk

Website:

Your ref:

Our ref:

21st May 2012

**Mr. John White  
Licence Trade Consultants  
Upper Floor reception Buildings  
Waterloo Mills  
Waterloo Road  
Pudsey  
Leeds  
LS28 8DQ**



cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: RED'S LOW 'N SLOW TRUE BARBECUE, UNIT 1, CLOTH HALL STREET, LEEDS, LS1 2HD  
APPLICATION FOR A NEW PREMISES LICENCE – LICENSING ACT 2003:  
POLICE LETTER OF REPRESENTATION – CUMULATIVE IMPACT POLICY:**

Thank you for submitting your application for the above premises, received at the address above on 24<sup>th</sup> April 2012.

The application relates to premises which fall within one of the areas of Leeds currently subject to a policy of cumulative impact, as detailed in the present Statement of Licensing Policy 2011-2013, issued by Leeds City Council as the licensing authority.

The area concerned in this particular case is Area 1 Leeds City Centre.

Therefore, in line with the current statutory guidance issued by the Secretary of State under Section 182 Licensing Act 2003, West Yorkshire Police make representations based on the cumulative impact policy of the area concerned and highlighted above, where the licensing objectives and particularly the prevention of crime and disorder and prevention of public nuisance objectives, are being adversely affected.

**CIP - Area 1 – Leeds City Centre:**

There has been a policy of cumulative impact in Leeds City Centre since January 2005, as a part of the

## NOT PROTECTIVELY MARKED

original Statement of Licensing Policy issued by Leeds City Council, made to introduce the 'transitional provisions' of Licensing Act 2003 in February 2005 to full implementation in November 2005.

As a part of the process back then, in 2004 West Yorkshire Police provided detailed statistical analysis of alcohol related crime and disorder and anti social behaviour, in relation to specific areas of the City Centre.

The original policy only applied to certain isolated parts of Leeds City Centre.

In 2007, as part of the first 3 year review of Leeds City Council's Statement of Licensing Policy, further statistical evidence was produced by West Yorkshire Police to ascertain if there was the continuing need for a policy of cumulative impact in Leeds City Centre.

As a result, in December 2007 the revised Statement of Licensing Policy 2007-2010 was issued by Leeds City Council, and whilst the policy of cumulative impact for Leeds City Centre was to continue, there was very little if any relevant change in the wording of the policy and no change at all in the affected areas of the City Centre.

A second review of the Statement of Licensing Policy has taken place in Leeds in 2010 and a 3<sup>rd</sup> edition has been issued by Leeds City Council as recently as early January 2011.

During this lengthy process, West Yorkshire Police, after being requested to do so, once again provided an up to date 2 year statistical overview of violent offences and anti-social behaviour in Leeds City Centre as a whole.

**As a result, on this occasion the policy of cumulative impact for Leeds City Centre has radically changed, both in -:**

- 1. a significantly increased geographical area, and**
- 2. modification of the wording of the policy, to include all types of alcohol led premises, rather than just a specific type of premises serving alcohol.**

*The current Statement of Licensing Policy goes into further detail about the significant changes recently made and highlighted above.*

For instance-:

- Paragraph 7.16 – "In the five years since the cumulative policy for the city centre was introduced, the City Centre has changed. Recent crime statistics show three main hot spots for crime and disorder:
  1. Call Lane, Boar Lane and the area behind the Corn Exchange
  2. Woodhouse Lane, Merrion Way and Wade Lane
  3. The east end of The Headrow and New Briggate.
- Paragraph 7.17 – "Other areas of concern include the Eastgate area and Briggate".
- Paragraph 7.19 – "On reviewing these facts and the previous cumulative impact policy, the council has amended the geographical area of the cumulative impact policy to incorporate the crime hotspots.....".
- Paragraph 7. 20 – "In addition there is rising concern about premises which have not been included within the scope of the previous policy, such as restaurants serving hot food and drink after 11pm. These premises have also contributed to crime, disorder and public nuisance in the city centre.
- The previous policy referenced high volume vertical drinking establishments. This reference has been removed as it is recognised that all alcohol led premises can contribute to crime and disorder in the area....."

**The wording for the current policy of cumulative impact for Leeds City Centre therefore now reads-:**

**"It is the council's policy, on receipt of relevant representations, to refuse new and variation applications in Area 1 for alcohol led premises such as bars, pubs and nightclubs and for premises seeking late night refreshment such as takeaways and late opening restaurants, unless the applicant can demonstrate that their application would not add to the cumulative impact of such licensed premises in the area".**

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

Therefore, in terms of location, and in terms of proposed trading as a late night restaurant until 01:00hrs every day, West Yorkshire Police consider that this application implicates the current policy of cumulative impact for Leeds City Centre in every respect, and would rely on paragraphs 13.29 and 13.30 of the current Section 182 guidance in making this representation.

***PC Cath Arkle  
Divisional Licensing Officer  
City & Holbeck***

NOT PROTECTIVELY MARKED

This page is intentionally left blank



## APPENDIX E

x

John White  
Licence Trade Consultants  
Upper Floor Reception Buildings  
Waterloo Mills  
Waterloo Road  
Pudsey  
Leeds  
LS28 8DQ

Environmental protection team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds LS9 0NP

Contact: M Bird  
Tel: 0113 3961162  
Fax:

Our reference: PREM/03189/001  
16 May 2012



Dear Mr White

**Licensing Act 2003**

**Name of Premises: Red's Low 'n Slow True Barbecue**

**Address: Unit 1, Cloth Hall Street, Cloth Hall, Leeds, LS1 2HD**

I refer to your recent application for a licence to carry on activities at the above premises.

The application premises is situated within a Cumulative Impact Policy Area, which requires you to submit sufficient information to satisfy this service that granting of a new licence will not add to the impact already being experienced.

Your proposals have the potential to create noise disturbance from the premises due to music and the activity of patrons, especially to the occupiers of the flats above. In addition, the application may increase the number of late night/early morning revellers in the area. Therefore, there is a greater potential for public nuisance to noise sensitive occupants if this application is granted.

It is noted that you have submitted steps that you intend to take to promote the prevention of public nuisance. Unfortunately, the measures proposed may not adequately control all the relevant issues.

Therefore, Leeds City Council's environmental action service is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance, and we regret to inform you that we are fully objecting to your application.

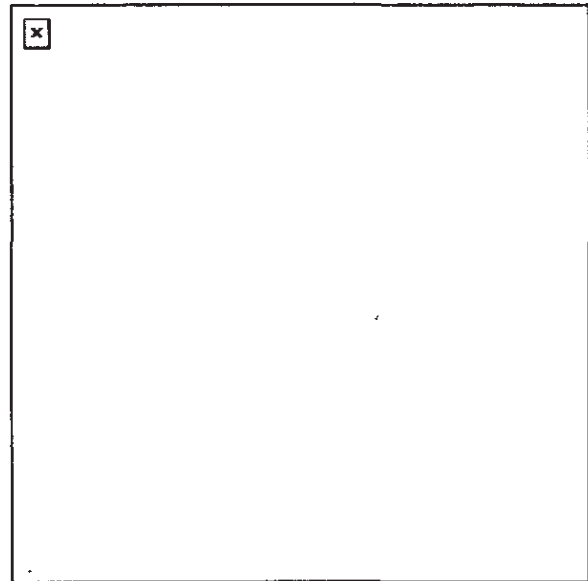
If you have any questions please do not hesitate to contact me.

Yours sincerely

M Bird  
Senior Environmental Health Officer

x

This page is intentionally left blank



Mr J. White  
Licensed Trade Consultants  
Upper Floor Reception Buildings  
Waterloo Mills  
Waterloo Road  
Pudsey  
Leeds  
LS28 8DQ

Health and safety service  
Leeds City Council  
Millshaw Park Way  
Leeds  
LS11 0LS

Contact: Ms Tania Shiffer  
Tel: 0113 247 7780  
Fax: 0113 247 6282  
tania.shiffer@leeds.gov.uk  
Our reference: PREM/03189/001  
22 May 2012

Dear Mr White

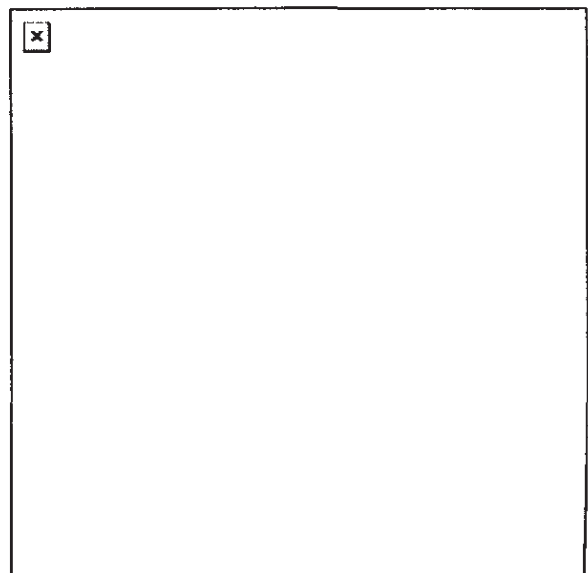
**Licensing Act 2003**

**Premises: Red's Low 'n Slow True Barbecue, Unit 1, Cloth Hall Street, Cloth Hall, Leeds, LS1 2HD**

Thank you for submitting your application for the above premises.

[www.leeds.gov.uk](http://www.leeds.gov.uk)

general enquiries 0113  
222 4444



Pages 19 and 21(+?) appear to be missing . As such, Health and safety services are of the opinion that your application contains insufficient information about how you intend to meet the licensing objective/s.

We therefore confirm that we are submitting a formal representation against your application on the grounds of public safety.

However, health and safety services are of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule.

Please find enclosed a document which at Part 1 contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in **agreement** with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible, but no later than 22 May 2012.

Upon receipt of your consent at Part 2, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you **disagree** with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible, but no later than the stated date.

**PART 1 - to be completed by the Responsible Authority**

**Health and Safety Service  
Proposed controlled measures under the Licensing Act 2003**

Name & Address of Premises: Red's Low 'n Slow True Barbecue, Unit 1, Cloth Hall Street, Cloth Hall, Leeds, LS1 2HD,

Having considered the application under the Licensing Act 2003 for the above premises, the health and safety service considers that the following measures are proportionate and necessary in order to promote the public safety licensing objective:

Measures proposed:

No	Potential Control Measures
	<b>Public Safety - Management Arrangements</b>
1	Written records of all accidents and safety incidents involving members of the public will be kept. These will be made available at the request of an authorised officer.
2	A suitably trained and competent person must ensure regular safety checks of the premises including decorative and functional fixtures, floor surfaces and equipment (including electrical appliances) to which the public may come into contact are undertaken. Records of these safety checks must be kept and made available for inspection by an authorised officer.
	<b>Public Safety - Electrical Safety</b>
3	Electrical installations will be inspected on a periodic basis (at least every 3 years or at a frequency specified in writing) by a suitably qualified and competent person. If used, any temporary electrical wiring and distributions will also be inspected. Inspection records/certificates will be kept. These will be made available at the request of an authorised officer.
4	<p>One of the following protective measures shall be used for all socket-outlets which may be used for the connection for lighting, video or sound amplification equipment and display models:</p> <p>a) Each socket-outlet circuit shall be protected by a residual current device having a rated residual operating current not exceeding 30mA.</p> <p>or</p> <p>b) Each individual socket-outlet shall be protected by an integral residual current device having a rated residual operating current not exceeding 30mA.</p> <p>The current operation of all residual current devices shall be checked regularly by pressing the test button. If the device does not switch off the supply, an electrical contractor should be consulted. At the same time action should be taken to prohibit the use of socket outlets associated with a faulty residual current device.</p>
	<b>Public Safety - Revolving Doors</b>
	Members of the public will be prevented from accessing hot food and drink preparation areas to prevent risk of scalds or burns to them.
	<b>Public Safety - Special Effects</b>
	Where strobes, lasers, smoke machines or any other special effects equipment may be used, a written health and safety policy covering all aspects of their use will be provided, and staff will be appropriately trained.
	No strobes, lasers, smoke machines or any other special effects, will be used at the premises unless there is a clearly displayed warning at the entrance to the premises that such equipment is in use.

The health and safety service is satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf the applicant agrees to incorporate the proposed measures as conditions within the operating schedule for the said premises.

Upon the satisfactory completion of the declaration the health and safety service will provide notice to the licensing authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Signed: Tania Shiffer

Dated: 22 May 2012



**Report author: Miss Jane Wood**  
**0113 2474095**

**Report of the Head of Licensing and Registration**

**Report to the Licensing Sub Committee**

**Date: Monday 11th June 2012**

**Subject: Application for the grant of a premises licence for Co-operative Food Unit  
1- 4, Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): <b>Crossgates &amp; Whinmoor</b>		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

**Summary of main issues**

This is an application for the grant of a premises licence for Co-operative Food Unit 1- 4, Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY

Responsible authorities and Ward Members have been notified of this application.

The application has attracted representations from West Yorkshire Police and Environmental Protection Team as Responsible Authorities under the Licensing Act 2003.

The application has attracted a letter of support from Crossgates & Whinmoor Ward Councillors.

The application is for the sale of alcohol for consumption off the premise as detailed in 3.3 of this report.

## **1.0 Purpose of this Report**

1.1 To advise Members of an application made under section 17 of the Licensing Act 2003 ("the Act") for a premises licence in respect of the above mentioned premises.

1.2 Members are required to consider this application due to the receipt of representations.

## **2.0 History of Premises**

2.1 This is the first application for this Premise.

## **3.0 The Application**

3.1 The applicant is Co-operative Group Food Ltd

3.2 The application form may be found at **Appendix A** to this report.

3.3 In summary the application is for:

### **Sale by retail of alcohol:**

Everyday: 07:00 – 23:00

### **Times when the Premises will be open to the public:**

Everyday: 07:00 – 23:00

### **Non Standard Timings:**

No non-standard timings are proposed for Bank Holidays or special occasions.

## **4.0 Other matters relevant to the application**

4.1 At the time of writing this report there were no implications for equality and diversity. Any decision taken by the Licensing Sub-Committee will be in accordance with the four licensing objectives as prescribed by the Licensing Act 2003.

## **5.0 Steps to promote the Licensing Objectives**

5.1 The applicant proposes to take specific steps to promote the licensing objectives identified in section "P" of the application form.

## **6.0 Proposed Designated Premises Supervisor**

6.1 Imtiaz Siddique intends to be the Designated Premises Supervisor.

## **7.0 Location**

7.1 A map which identifies the location of this premise is attached at **Appendix B**.



## **8.0 Representations**

8.1 Under the Act representations can be received from responsible authorities or interested parties. Representations must be relevant and, in the case of an interested party, must not be frivolous or vexatious.

### **8.2 Representations from Responsible Authorities**

8.2.1 Representations have been received from West Yorkshire Police and Environmental Protection Team in their capacity as Responsible Authorities under the Licensing Act 2003.

8.2.2 Any representations submitted may be agreed prior to a hearing. In this instance the operating schedule has been amended to include measures agreed with Environmental Protection Team. A copy of which may be found at **Appendix C**

8.2.3 The representation submitted by West Yorkshire Police remains a matter for Members consideration. A copy of the same may be found at **Appendix D**

### **8.3 Representations from Other People**

8.4 The application has attracted a representation in support of the application from the Labour Ward Councillors

8.4.1 Members are invited to consider **Appendix E**

## **9.0 Options Available to Members**

9.1 The Licensing sub-committee must take such of the following steps as it considers necessary for the promotion of the licensing objectives:

- Grant the application as requested.
- Grant the application whilst imposing additional conditions and/or altering in any way the proposed operating schedule.
- Refuse to specify the said person as the designated premises supervisor.
- Reject the whole or part of the application.

9.2 Members of the licensing sub committee are asked to note that they may not modify the conditions or reject the whole or part of the application merely because it considers it desirable to do so. It must actually be necessary in order to promote the licensing objectives.

## **10.0 Background Papers**

- Guidance issued under s182 Licensing Act 2003
- Leeds City Council Licensing Policy
- Representations received from Interested Parties

SCANNED

ENTERTAINMENT LICENSING  
PREM/03190/001  
25 APR 2012  
RECEIVED

Application for a premises licence to be granted  
under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.  
If you are completing this form by hand please write legibly in block capitals. In all cases  
ensure that your answers are inside the boxes and written in black ink. Use additional sheets if  
necessary.

You may wish to keep a copy of the completed form for your records.

Appendix A

I/We Co-operative Group Food Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises  
described in Part 1 below (the premises) and I/we are making this application to you as  
the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

<b>Postal address of premises or, if none, ordnance survey map reference or description</b> Co-operative Food 1-4 Langbar Retail centre , Swarcliffe Ave , Seacroft ,			
<b>Post town</b>	Leeds	<b>Post code</b>	LS14 5EY

Telephone number at premises (if any)	
Non-domestic rateable value of premises	£0

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as  
Please tick yes

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)

- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
  - statutory function or
  - a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
<b>Current postal address if different from premises address</b>					
<b>Post Town</b>				<b>Postcode</b>	
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT** (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over					<input type="checkbox"/> Please tick yes

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Co-operative Group Food Limited
Address Licensing Department New Century House Manchester M60 4ES
Registered number (where applicable) 26715R
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any) 0161 827 5745
E-mail address (optional) Licensing@co-operative.coop

**Part 3 Operating Schedule**

When do you want the premises licence to start?

Day		Month		Year	

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year	

Please give a general description of the premises (please read guidance note1)  
Proposed convenience retail store, to trade 7 days a week, selling groceries, sundry items and alcohol for consumption off the premises only.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

**Provision of regulated entertainment**

**Please tick yes**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of entertainment facilities:**

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

**Provision of late night refreshment** (if ticking yes, fill in box L)

**Supply of alcohol** (if ticking yes, fill in box M)

**In all cases complete boxes N, O and P**

**A**

<b>Plays</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of a play take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon			<b>Please give further details here</b> (please read guidance note 3)		
Tue			<b>State any seasonal variations for performing plays</b> (please read guidance note 4)		
Wed			<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Thur					
Fri					
Sat					
Sun					

**B**

Films Standard days and timings (please read guidance note 6)			<b><u>Will the exhibition of films take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)	Both	<input type="checkbox"/>
Tue					
Wed			<b><u>State any seasonal variations for the exhibition of films</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

**C**

Indoor sporting events Standard days and timings (please read guidance note 6)			<b><u>Please give further details</u></b> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 4)
Wed			
Thur			<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue					
Wed			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat					
Sun					

E

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b>Please give further details here</b> (please read guidance note 3)		
Tue					
Wed			<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat					
Sun					

**F**

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed			<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 4)		
Thur					
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

G

<b>Performances of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon					
Tue			<b>State any seasonal variations for the performance of dance</b> (please read guidance note 4)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment you will be providing</u></b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					

I

<b>Provision of facilities for making music</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the facilities for making music you will be providing</u></b>		
			<b><u>Will the facilities for making music be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)		Indoors
			Outdoors	<input type="checkbox"/>	
			Both	<input type="checkbox"/>	
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for the provision of facilities for making music</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**J**

<b>Provision of facilities for dancing</b> Standard days and timings (please read guidance note 6)			<b><u>Will the facilities for dancing be indoors or outdoors or both – please tick</u></b> (see guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
			<b><u>Please give a description of the facilities for dancing you will be providing</u></b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat					
Sun			<b><u>State any seasonal variations for providing dancing facilities</u></b> (please read guidance note 4)		
			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		

**K**

<b>Provision of facilities for entertainment of a similar description to that falling within i or j</b> Standard days and timings (please read guidance note 6)			<b><u>Please give a description of the type of entertainment facility you will be providing</u></b>		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will the entertainment facility be indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	<b>Indoors</b>	<input type="checkbox"/>
Mon				<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed					
Thur			<b><u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u></b> (please read guidance note 4)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun					



L

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Mon					
Tue			<b><u>State any seasonal variations for the provision of late night refreshment</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Fri					
Sat					
Sun					

**M**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption (Please tick box)</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>			
				Off the premises	<input checked="" type="checkbox"/>			
				Both	<input type="checkbox"/>			
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)					
Mon	07.00	23.00						
Tue	07:00	23.00						
Wed	07.00	23.00						
Thur	07.00	23.00				<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Fri	07.00	23.00						
Sat	07.00	23.00						
Sun	07.00	23.00						

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

<b>Name</b> Imtiaz Siddique	
<b>Address</b> 11 Netherwood Denholme, Bradford	
<b>Postcode</b>	BD13 4NR
<b>Personal Licence number (if known)</b> bd/per1296	
<b>Issuing licensing authority (if known)</b> Bradford Council	

**N**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

**O**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations</b> (please read guidance note 4)
Day	Start	Finish	
Mon	07.00	23.00	
Tue	07.00	23.00	
Wed	07.00	23.00	
Thur	07.00	23.00	
Fri	07.00	23.00	
Sat	07.00	23.00	
Sun	07.00	23.00	
			<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 5)

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e)** (please read guidance note 9)

A closed circuit TV System to be installed and maintained. Images recorded and retained for at least 28 days and to be handed to the Police / Local Authority on request.

**b) The prevention of crime and disorder**

Notices to be displayed instore that it is an offence for under 18s to purchase alcohol.

Store fitted with panic alarm for staff to press in cases of emergency.

Store fitted with a burglar alarm.

**c) Public safety**

The requirements of the Fire Officer to be complied with.

**d) The prevention of public nuisance**

No deliveries to take place between the hours of 11pm and 6am the following day.

**e) The protection of children from harm**

All staff trained in relation to underage related sales of alcohol. Proof of age scheme in place.

"Under 25" scheme in place and notices of this prominently displayed within the store.

Electronic till prompt when alcohol scanned through tills to remind staff to check age of purchaser.

"All due diligence" refusals log kept to record where sales of alcohol are challenged or refused.


Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	24/04/2012
Capacity	Licensing Department

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and postal address for correspondence associated with this application** (please read guidance note 13)

Jennifer Murphy  
Licensing Department  
5<sup>th</sup> Floor Federation Building

**Post town** Manchester **Post code** M60 0AF

**Telephone number (if any)** 01618275040

**If you would prefer us to correspond with you by e-mail your e-mail address (optional)**  
jennifer.murphy@co-operative.coop

PART A

Consent of individual to being specified as premises supervisor

I, IMTIAZ SIDDIQUE

Of, 11, NETHERWOOD, DENHOLME, BRADFORD BD134NR

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for THE PREMISES by Co-operative Group Food Ltd relating to a premises licence for

(store address) 1-4 Langbar, Retail Centre, Swardcliffe Ave, Seacroft, Leeds, LS14 5EX.

and any premises licence to be granted or varied in respect of this application made by Co-operative Group Food Ltd concerning the supply of alcohol at

(store address) 1-4 Langbar Retail Centre, Swardcliffe Ave, Seacroft Leeds, LS14 5EX.

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number BD/PER1296 Exp: 24.11.15

Personal licence issuing authority Bradford MBC. 24

Imtiaz Siddique.....signed

IMTIAZ SIDDIQUE.....name (please print)

19/4/2012.....dated

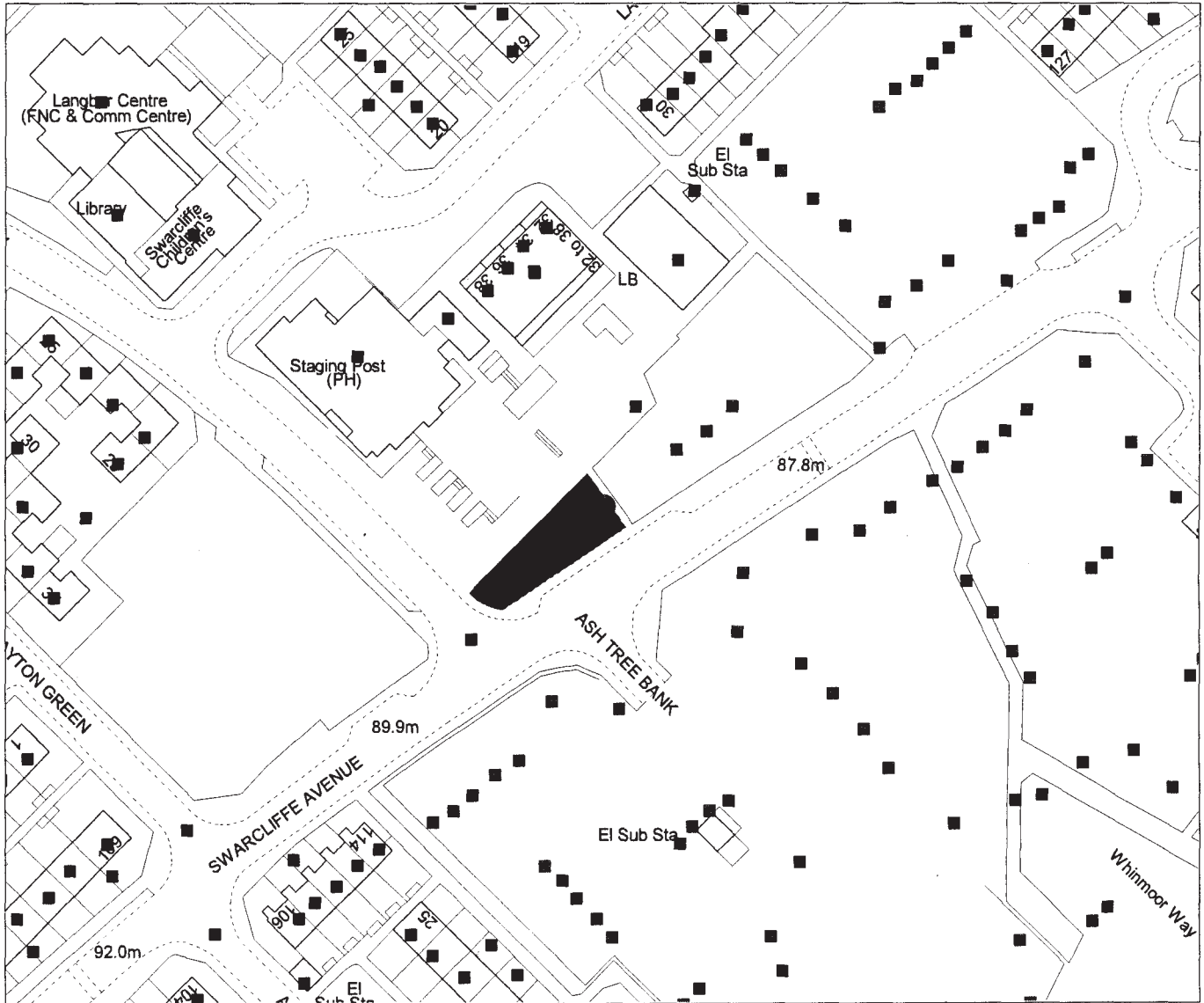
PART B  
(Head Office use only)

I/We [full name of premises licence holder(s)] the premises licence holder of premises licence number [insert premises licence number] relating to [name and address of premises to which the application relates] hereby give my consent for the transfer of premises licence number [insert premises licence number] to [full name and transferee]

.....signed  
.....name (please print)  
.....dated

**PREM/03190/001**

**Co-operative Food Ltd, 1-4 Langbar Retail Centre, Swarcliffe Avenue, Leeds**

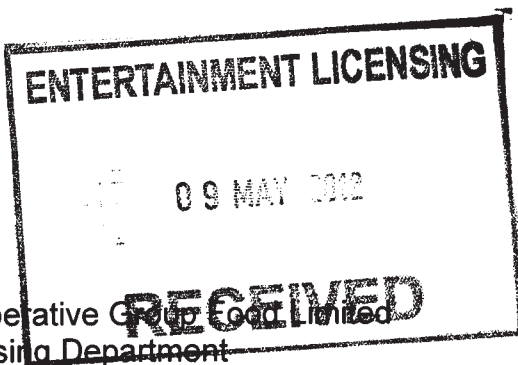


This map is based upon the Ordnance Survey's Digital Data with the Permission of the Ordnance Survey on behalf of the Controller of Her Majesty's Stationary Office

© Unauthorised reproduction infringes Crown Copyright and may lead to prosecution or civil proceedings

Leeds City Council O.S. Licence No 100019567  
© Crown Copyright all rights reserved

<b>Date:</b>	30 May 2012
<b>Scale:</b>	1:1250



Co-operative Group Food Limited  
Licensing Department  
5<sup>th</sup> Floor Federation Building  
Dantzic Street  
Manchester  
M60 0AF

Appendix C

Environmental protection team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds LS9 0NP

Contact: M Bird  
Tel: 0113 3951162  
Fax:

Our reference: PREM/03190/001  
9 May 2012

Dear Sir/Madam

**Licensing Act 2003**

**Name of Premises: Co-operative Food**

**Address: Langbar Retail Centre, Swarcliffe Avenue, Seacroft, Leeds, LS14 5EY**

I refer to your recent application for a licensed activity at the above premises.

As the responsible authority for public nuisance issues, the environmental action service has considered your application.

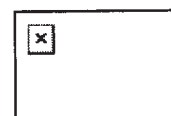
I note that in order to promote the prevention of public nuisance you propose to prevent deliveries between 23.00 and 06.00. This application would therefore seek to allow deliveries to the site during the night time period as part of the operating schedule, which is considered to be between 23.00 and 07.00.

The application premises is situated in close proximity to residential properties. If granted the application is likely to increase the disturbance to surrounding occupants from early morning deliveries. Therefore, there is a greater potential for public nuisance to noise sensitive occupants if this application is granted.

Leeds City Council's environmental action service is of the opinion that your application contains insufficient information about how you intend to meet the licensing objective of the prevention of public nuisance, and we regret to inform you that we are fully objecting to your application.

Yours faithfully

M Bird  
Senior Environmental Health Officer





**Wood, Jane**

---

**From:** Bird, Michael  
**Sent:** 28 May 2012 09:13  
**To:** Jennifer Murphy (licensing)  
**Cc:** Entertainment Licensing; Kenny, Brian  
**Subject:** RE: Co-op Licence Applications, Leeds. -Hearing 28th May  
 Jennifer

I confirm that the agreement reached for Unit 1-4 Langbar Retail centre, Swarcliffe Ave, Seacroft, Leeds LS14 is as you detail below. I also confirm that I withdrew this teams objection in my e mail on the 25<sup>th</sup> May.

Regards

Mike Bird  
 Senior Environmental Health Officer  
 Environmental Protection Team  
 Leeds City Council  
 Knowsthorpe Gate  
 Cross Green  
 Leeds  
 LS9 0NP  
 0113 3951162

---

**From:** Jennifer Murphy (licensing) [mailto:Jennifer.Murphy@co-operative.coop]  
**Sent:** 28 May 2012 08:16  
**To:** Bird, Michael  
**Cc:** Licensing Distribution List; Sean King (Area Risk Manager)  
**Subject:** RE: Co-op Licence Applications, Leeds. -Hearing 28th May

Good Morning Mike,

Please can you confirm that the hours we have agreed for the following new license at?

Unit 1-4 Langbar Retail centre , Swarcliffe Ave , Seacroft , Leeds LS14 5EYAre:

07:00 -23:00 Monday to Sunday Licensed and trading/opening times with the additional condition of alcohol deliveries shall be between 07.00 and 20.00?

This application sits outside of other applications submitted, please can you confirm the above and ultimately your withdrawal of this representation?

Regards  
 Jennifer

**The co-operative food**

Licensing Department

**Jennifer Murphy**

Acquisitions Co-ordinator – Licensing

Licensing Acquisitions Department  
 5<sup>th</sup> Floor  
 Federation Building  
 Manchester  
 M60 0AF  
 Telephone: 0161 827 5404  
 Email: jennifer.murphy@co-operative.coop  
 Website: [www.co-operative.coop](http://www.co-operative.coop)  
 Letters Postal Address as above

---

**From:** Bird, Michael [mailto:Michael.Bird@leeds.gov.uk]  
**Sent:** 25 May 2012 15:24  
**To:** Jennifer Murphy (licensing)  
**Cc:** Entertainment Licensing; Kenny, Brian  
**Subject:** RE: Co-op Licence Applications, Leeds. -Hearing 28th May

Jennifer

I consider that we have reached agreement, and withdrawn our objection for all the stores you list below. I also consider we have reached agreement on your Swarcliffe Avenue application, which you have not listed. This was not scheduled for a hearing on Monday, but in a couple of weeks.

However, as outlined previously any application which have public objectors may still have to be heard and we would be expected to attend in such circumstances.

This is the list of store addresses from my original e mail:- 1) 49 Town Street, Beeston; 2) 206 Butcher Hill, West Park; 3) 60 High Street, Kippax; 4) 52 Street Lane, Roundhay; 5) Langbar Retail Centre, Swarcliffe Avenue, Swarcliffe; 6) 44-48 Selby Road, Wykebeck; 7) 103-107 Aberford Road, Woodlesford; 8) 433 Spen Lane, West Park; 9) 425 Otley Road, Adel; and 10) 260 Oakwood Lane, Oakwood (Hollin Park).

Regards

Mike Bird

Senior Environmental Health Officer  
 Environmental Protection Team  
 Leeds City Council  
 Knowsthorpe Gate  
 Cross Green  
 Leeds  
 LS9 0NP  
 0113 3951162

**From:** Jennifer Murphy (licensing) [mailto:Jennifer.Murphy@co-operative.coop]  
**Sent:** 25 May 2012 15:06  
**To:** Bird, Michael  
**Subject:** RE: Co-op Licence Applications, Leeds. -Hearing 28th May

Hi Mike

Thank you for the confirmation of the withdrawal of the reps below can you confirm you will be withdrawing the representations for all the stores as detail below I just want to make sure we have covered them all.

Thank you

Store Name	Postcode	Council	Premises license number
Adel	LS16 6AJ	Leeds City Council	PREM/00914
Beeston	LS11 8PN	Leeds City Council	PREM/00822
Butcher Hill	LS16 5BG	Leeds City Council	PREM/00897
Hollins Park	LS8 3LE	Leeds City Council	PREM/ 00812
Kippax - 60 High Street	LS25 7AB	Leeds City Council	PREM/01530
Roundhay	LS8 2ET	Leeds City Council	PREM/ 00872/003
Spenn Lane	LS16 6JE	Leeds City Council	PREM/02141/002
Woodlesford	LS26 8LQ	Leeds City Council	PREM/00824
Wykebeck	LS9 0JH	Leeds City Council	PREM/ 00458



Licensing Department

**Jennifer Murphy**  
Acquisitions Co-ordinator – Licensing

Licensing Acquisitions  
Department  
5<sup>th</sup> Floor  
Federation Building  
Manchester  
M60 0AF

Telephone: 0161 827 5404  
Email: [jennifer.murphy@co-operative.coop](mailto:jennifer.murphy@co-operative.coop)  
Website: [www.co-operative.coop](http://www.co-operative.coop)

**Letters** Postal Address as above

**From:** Bird, Michael [<mailto:Michael.Bird@leeds.gov.uk>]  
**Sent:** 25 May 2012 14:48  
**To:** Glover, Barry; Entertainment Licensing  
**Cc:** Holder, Stephen; Kenny, Brian; Jennifer Murphy (licensing)  
**Subject:** FW: Co-op Licence Applications, Leeds. -Hearing 28th May

Hi Barry

Further to our conversation earlier this afternoon I have now been contacted by Co-op, who have confirmed acceptance of the agreements detailed in my e mail of 21<sup>st</sup> May below.

As agreement has now been reached I am happy to withdraw the objections raised by the Environmental Protection Team in relation to the Co-op stores identified. However, I understand that a formal hearing for the Spen Lane application may still need to take place, due to the public objections to this premises.

Regards

Mike Bird  
Senior Environmental Health Officer  
Environmental Protection Team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds  
LS9 0NP  
0113 3951162

**From:** Jennifer Murphy (licensing) [<mailto:Jennifer.Murphy@co-operative.coop>]  
**Sent:** 25 May 2012 14:25  
**To:** Bird, Michael  
**Cc:** Licensing Distribution List; Sean King (Area Risk Manager); Entertainment Licensing  
**Subject:** FW: Co-op Licence Applications, Leeds. -Hearing 28th May

Good Afternoon Mike

I can confirm that we are in agreement with the conditions set out in the email below for all of the Co-operative Stores.

Can you confirm that the representations will now be withdrawn?

Regards

Jennifer



Licensing Department

**Jennifer Murphy**  
Acquisitions Co-ordinator – Licensing

Licensing Acquisitions  
Department  
5<sup>th</sup> Floor  
Federation Building  
Manchester  
M60 0AF

Telephone: 0161 827 5404  
Email: [jennifer.murphy@co-operative.coop](mailto:jennifer.murphy@co-operative.coop)  
Website: [www.co-operative.coop](http://www.co-operative.coop)

**Letters** Postal Address as above

**From:** Bird, Michael [<mailto:Michael.Bird@leeds.gov.uk>]  
**Sent:** 21 May 2012 14:31  
**To:** Sean King (Area Risk Manager)  
**Cc:** Kenny, Brian; Holder, Stephen  
**Subject:** FW: Co-op Licence Applications, Leeds.

Sean

I was wondering if you had heard back from The Co-operative Food?

I have discussed with my manager, Brian Kenny, your request that the Adel and Oakwood stores are able to sell alcohol from their opening time of 06.00. We are also mindful of your proposal to alter the applications at the rest of your stores, so that licensable activities start at 07.00.

We are keen to reach agreement with the Co-op if this is possible, especially as the Licensing Committee allowed the adjournment of the original

hearings for this specific purpose. Therefore, we are accepting of your proposal, subject to the addition of one condition which will help provide some reassurance on the prevention of public nuisance. This condition would be: The permitted hours for alcohol deliveries shall be between 07.00 and 20.00. From our previous discussions I imagine this condition would not impinge on the operation of your Leeds stores, and may also help resolve one of the identified concerns from your Spen Lane application.

If you can confirm that the Co-op is accepting of the condition above and changes to the identified applications (stores 1 to 8 below), then I can notify Licensing that we have reached agreement and Environmental Health are withdrawing their objections.

I look forward to hearing from you.

Regards

Mike Bird  
Senior Environmental Health Officer  
Environmental Protection Team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds  
LS9 0NP  
0113 3951162

---

**From:** Bird, Michael  
**Sent:** 18 May 2012 14:55  
**To:** 'Sean King (Area Risk Manager)'  
**Cc:** Kenny, Brian; Holder, Stephen  
**Subject:** RE: Co-op Licence Applications, Leeds.

Sean

Yes, hopefully we can reach an agreement; perhaps even with your Adel and Oakwood stores. Obviously this may depend on the final position of The Co-operative Food, as you have indicated they are the decision makers from your side. I think at this stage it would be best if you could inform them of our position and seek theirs, so that we can clarify where we have reached a compromise and whether there are any stores where this has not been possible at this time.

Regards

Mike Bird  
Senior Environmental Health Officer  
Environmental Protection Team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds  
LS9 0NP  
0113 3951162

---

**From:** Sean King (Area Risk Manager) [mailto:Sean.King@co-operative.coop]  
**Sent:** 18 May 2012 07:03  
**To:** Bird, Michael  
**Cc:** Kenny, Brian; Holder, Stephen; Jennifer Murphy (licensing)  
**Subject:** RE: Co-op Licence Applications, Leeds.

Hello Mike

Many thanks for meeting me and taking time to consider the applications.

It seems we are almost in agreement with the exception of 425 Otley Road, Adel; 260 Oakwood Lane, Oakwood (Hollins Park).

As these stores currently trade from 6.00 without creating nuisance we would like to pursue these applications as originally submitted.

I am appreciative of the reasoning provided from Environmental Protection at our meeting; however the impact on trading within these stores will be negligible with the benefits in terms of trading activity being gained more to the organisation as a whole in terms of offering a consistent service across The Co-operative Food Estate.

I am unaware of any public nuisance issues related with the existing licensable activity at these stores, and can foresee no adverse impact upon public nuisance arising from the variation which is within the hours we are currently normally open for trade.

As a responsible community retailer we can demonstrate a good history of anticipating and avoiding potential problems associated with our trading activities and in the rare event where they occur seeking to find a rapid resolution.

If you are able to reconsider today I can put forward the proposed changes to The Co-operative Food, and hopefully get all the amendments agreed and sent back to the Leeds City Council Licensing team leaving the Licensing Committee just the Spen Lane variation to consider.

Feel free to call if you would like to further information or clarification.

Once again many thanks for the time you have taken with this.

I look forward to your thoughts

Sean

## The co-operative Risk

Group Risk Services  
National Operations

Sean King  
Area Risk Manager North

Co-op Food Store,  
80 High Street  
Skelton, Saltburn  
Redcar and Cleveland  
TS12 2EB

Mobile: 0770 250 5620  
Email: [sean.king@co-operative.coop](mailto:sean.king@co-operative.coop)  
Website: [www.co-operative.co.uk](http://www.co-operative.co.uk)

Enhancing Safety – Reducing Loss – Protecting the Society

Sean King (Area Risk Manager)  
Cc: Kenny, Brian; Holder, Stephen  
Subject: Co-op Licence Applications, Leeds.

Sean

I refer to our meeting yesterday regarding the various Co-op applications within the Leeds area.

From our discussions you indicated that the Co-op was wishing to seek agreement with Environmental Health on measures to promote the prevention of public nuisance at the stores concerned. You also advised that the Co-op may be minded to change the applications so that licensable activities will start at 7am, and so not be into the quiet night time period.

Therefore, I propose the following condition which would address our concerns: 1) The permitted hours of licensable activity shall be 07.00 to 23.00. Alternatively, you may wish to discuss with Licensing the method for altering your applications so that licensable activities start at 07.00 rather than 06.00 as originally applied for.

You advised that the Co-op would be currently prepared to consider this condition/change at the following stores :- 1) 49 Town Street, Beeston; 2) 206 Butcher Hill, West Park; 3) 60 High Street, Kippax; 4) 52 Street Lane, Roundhay; 5) Langbar Retail Centre, Swarcliffe Avenue, Swarcliffe; 6) 44-48 Selby Road, Wykebeck; 7) 103-107 Aberford Road, Woodlesford; and 8) 433 Spen Lane, West Park

However, you would still request that the licensable activities start at 06.00 at 9) 425 Otley Road, Adel; and 10) 260 Oakwood Lane, Oakwood (Hollin Park).

If you can confirm that the Co-op is accepting of my condition/change to the application, then I can withdraw my objection to the applications for premises 1,2,3,4,5,6,7. Due to the public objections to your Spen Lane application I understand that a formal hearing for this premises will need to take place. However, I'm sure your proposals and engagement with ourselves will be duly noted by the Licensing Committee.

My position is that the hours of licensable activity at premises 9 and 10 should also start at 07.00. However, in the event that the Co-op are unable to accept this I will discuss your request in relation to these premises with my line manager, who will be attending any hearings. In any event following the original adjournment, I am sure the Licensing Committee will be pleased if agreement has been reached on the vast majority of the applications.

I look forward to your response.

Regards

Mike Bird  
Senior Environmental Health Officer  
Environmental Protection Team  
Leeds City Council  
Knowsthorpe Gate  
Cross Green  
Leeds  
LS9 0NP  
0113 3951162

---

Register to take part in the Mass Dance for the Olympic Celebration event on Sunday 24 June 2012  
[www.leedstakespart.co.uk](http://www.leedstakespart.co.uk)

---

The information in this email (and any attachment) may be for the intended recipient only. If you know you are not the intended recipient, please do not use or disclose the information in any way and please delete this email (and any attachment) from your system. The Council does not accept service of legal documents by e-mail.

---

---

Find out about the Leeds Olympic programme [www.leedsgold.co.uk](http://www.leedsgold.co.uk)

---

Find out about the Leeds Olympic programme [www.leedsgold.co.uk](http://www.leedsgold.co.uk)

---

Find out about the Leeds Olympic programme [www.leedsgold.co.uk](http://www.leedsgold.co.uk)

---

Find out about the Leeds Olympic programme [www.leedsgold.co.uk](http://www.leedsgold.co.uk)

RESTRICTED  
**NOT PROTECTIVELY MARKED**



**Licensing Department**  
 Millgarth Police Station  
 Millgarth Street  
 Leeds  
 LS2 7HX

***Leeds District Licensing Department***

Tel: 0113-2414023  
 Fax: 0113-2413123  
 Lynn.dobson @westyorkshire.pnn.police.uk

23 May 2012

**Ms J Murphy**  
 Cooperative Food Group Ltd  
 Licensing Department  
 Dantzic/Federation Building  
 5<sup>th</sup> Floor Dantzic Street  
 Manchester  
 M60 0AF



cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR

**RE: CO-OPERATIVE FOOD, 1-4 LANGBAR RETAIL PARK, SWARCLIFFE AVENUE, LEEDS  
 LS14 5EY  
 NEW PREMISES LICENCE – LICENSING ACT 2003:  
 POLICE – LETTER OF REPRESENTATION**

Thank you for submitting the application for the above premises, which was received at the address above on 25 April 2012.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

**NOT PROTECTIVELY MARKED**

## NOT PROTECTIVELY MARKED

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

---

### PART 1 - to be completed by the Responsible Authority:

**West Yorkshire Police** propose the following control measures / conditions under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises:-

**CO-OPERATIVE FOOD,  
1-4 LANGBAR RETAIL PARK,  
SWARCLIFFE AVENUE,  
LEEDS  
LS14 5EY**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives:-

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

The premises are situated in a challenging area, which is densely populated and suffers from high levels of crime, disorder and anti-social behaviour. Whilst no crime or disorder can be attributed to the premises, the location is a congregating point for local youths and can be very problematic. Whilst it is accepted that the hours requested are not excessive the below conditions are considered proportionate and necessary to uphold the licensing objectives.

#### Measures / Additional measures proposed:

- **A suitable Closed-Circuit Television (CCTV) system will be operational at the premises at all times when licensable activities are being carried out and at any other times where members of the public are present on the premises .**
- **The CCTV system will be of a satisfactory resolution quality which will enable the identification of persons and activities, and other fine details such as vehicle registration number plates.**
- **The CCTV system will contain the correct time and date stamp information.**
- **The CCTV system will have sufficient storage retention capacity for a minimum of 31 days' continuous footage which will be of good quality.**
- **A designated member / members of staff at the premises will be authorised to access the CCTV footage and be conversant with operating the CCTV system. At the request of an authorised officer of the Licensing Authority or a Responsible Authority (under the Licensing Act 2003) any CCTV footage, as requested, will be downloaded immediately or secured to prevent any overwriting. The CCTV footage material will be supplied, on request, to an authorised officer of the Licensing Authority or a Responsible Authority.**

NOT PROTECTIVELY MARKED

## NOT PROTECTIVELY MARKED

- **The CCTV system will be adequately maintained and be capable of transporting recorded material onto a removable media.**
- **The PLH/DPS staff will ask for proof of age from any person appearing to be under the age of 25 who attempts to purchase alcohol at the premises.**

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

Lynn Dobson  
PC 5783  
Leeds District Licensing Department

NOT PROTECTIVELY MARKED



# NOT PROTECTIVELY MARKED

## PART 2 – to be completed by the applicant or applicant’s representative:

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

**CO-OPERATIVE FOOD,  
1-4 LANGBAR RETAIL PARK,  
SWARCLIFFE AVENUE,  
LEEDS  
LS14 5EY**

I / We .....

Confirm that I am / we are the applicant / the applicants’ representative (delete as appropriate) for the premises as stated above.

In signing this document-:

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I / we confirm the premises will then operate in accordance with those conditions agreed to.

**Signed:**

**Dated:**

NOT PROTECTIVELY MARKED

**NOT PROTECTIVELY MARKED**

**PART 3 – to be completed by the applicant or applicant's representative:**

Proposed control measures / conditions under the Licensing Act 2003

Name & Address of Premises:

**CO-OPERATIVE FOOD,  
1-4 LANGBAR RETAIL PARK,  
SWARCLIFFE AVENUE,  
LEEDS  
LS14 5EY**

I / We .....

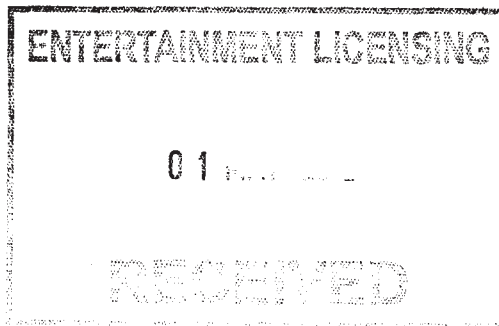
Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which I / we will be required to attend.

**Signed:**

**Dated:**



**Leeds**  
CITY COUNCIL

**Cross Gates & Whinmoor Ward  
Labour Councillors**

**Cllr Peter Gruen**

**Cllr Pauleen Grahame**

Civic Hall

Leeds LS1 1UR

Contact

Civic tel 0113 247 6922

Civic Fax 0113 247 4046

[peter.gruen@leeds.gov.uk](mailto:peter.gruen@leeds.gov.uk)

[pauleen.grahame@leeds.gov.uk](mailto:pauleen.grahame@leeds.gov.uk)

Your ref

Our ref PJG/PG/NP

Date 1 May 2012

Entertainment Licensing  
Civic Hall  
Leeds  
LS1 1UR

Dear Sir or Madam

**Licence Application: Co-Operative Food, Unit 1 – 4 Langbar Retail Centre,  
Swarcliffe Avenue, Leeds LS14 5EY**

We refer to the application for a Premises Licence at the above address and write to register our support.

For years we have been campaigning for improved amenities for this area and we are pleased to see our efforts finally bear fruit. Residents have been demanding this kind of business which will mean increased convenience allowing them to purchase many of their goods locally.

The opening of the Co-op food store has been eagerly awaited by the community and we look forward to seeing the other units let. We trust that our comments will be taken into account when considering this application.

Yours Sincerely

A handwritten signature in black ink, appearing to read 'Peter Gruen'.

Councillor Peter Gruen

A handwritten signature in black ink, appearing to read 'Pauleen Grahame'.

Councillor Pauleen Grahame



This page is intentionally left blank